

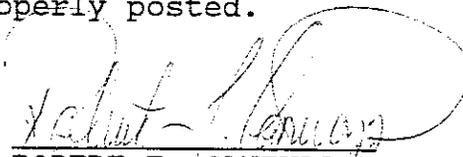
ADMINISTRATIVE POLICY #24

RE: Procedure for Posting of Meetings

Effectively immediately, the procedure for posting meetings of any public meeting as identified in Chapter 39, Section 23B of the Massachusetts General Laws (Open Meeting Law) will be as follows:

Each department, board, commission or committee shall submit duplicate copies of a completed Town of Seekonk Meeting Notice Form for any scheduled meeting to the Town Clerk's Office. That office shall date stamp each copy, place one copy on file and so post the other copy.

Such a procedure will insure that the Town is in compliance with the Open Meeting Law as well as provide proof of evidence that meetings were properly posted.


ROBERT F. CANEVAZZI
EXECUTIVE SECRETARY

This policy was adopted by the Board of Selectmen on

July 10, 1901
17