



**ZONING BOARD OF APPEALS**  
100 PECK STREET  
SEEKONK, MASSACHUSETTS 02771  
1-508-336-2961

**ZBA APPLICATION PACKET**

**Your completed packet should consist of 12 collated sets (1 set of all the following originals and 11 sets of copies) of the following forms:**

- ❑ (12) Completed and Signed Application form ( form enclosed)  
*(original must have signatures signed in blue ink)*
- ❑ (12) Letter of Authorization (form enclosed)  
*(page 4 of application)*
- ❑ (12) Certified Plot Plans
- ❑ (12) Completed Certificate of Good Standing ( form enclosed) –  
*obtained from the Tax Collector's Office – Please allow up to 10 business days to complete and provide them with your contact information so they can contact you when it is completed*
- ❑ (12) Certified List of Abutters (Form G – form enclosed) - *obtained from the Assessor's Office. Please allow 7-10 business days for them to complete. (If subject property borders any Rhode Island lots, a Certified List of Abutters must be included from that Rhode Island city)*
- ❑ (2) Sets of mailing labels – *obtained from the Assessor's Office – Please allow 7-10 business days for them to complete.*
- ❑ (12) Assessor's Map – *obtained from the Assessor's Office-Please allow 7-10 business days for them to complete.*
- ❑ (12) Zoning Determination Letter (if applicable) – *obtained from the Zoning Enforcement Officer – Please allow 14-30 days for Building Inspector to complete.*
- ❑ \$225.00 Filing Fee PER PETITION *(payable to the Town of Seekonk)*
- ❑ Legal Ad Fee *(payable to the Town of Seekonk) - Cost will be determined based on the length of the legal advertisement, and paid prior to the public hearing.*

If the packets are not complete, they will not be accepted and will be returned for *your* completion.