

BOARD OF SELECTMEN
MAY 14, 2014
REGULAR SESSION

Members Present: David Parker, Nelson Almeida, David Andrade,
Michael Brady, Gary Sagar

Town Administrator: Shawn E. Cadime

Chairman Parker opened the meeting at 6 p.m. followed by the Pledge of Allegiance and moment of silence.

He announced that in accordance with M.G.L. Chapter 30, Section 20, anybody recording the meeting must notify the Chairman. The Board of Selectmen is recording the meeting both audio and video.

BOARD AND COMMITTEE OPENINGS UPDATE

Chairman Parker advised that volunteers are needed on the following boards/committees: Capital Improvement Committee, Conservation Commission, Cultural Council, Economic Development Committee, Energy Committee, Parks and Recreation, Property Tax Work Off Committee, Recycling Committee, Senior Center Building Committee and Zoning Board of Appeals.

PRIORITY MATTERS

None.

OLD BUSINESS

Review, with Discussion, Warrant Articles for June 2014 Town Meeting in Anticipation for a May 21, 2014 Vote

Chairman Parker advised that the Board will go over every article next week during the Public Hearing.

Mr. Brady asked if the revolving funds for police details have been used to offset purchases or maintenance of police vehicles as indicated when it was first authorized at Town Meeting. He suggested a good faith effort should be made, even \$5,000 or \$10,000, to offset those costs.

Mr. Cadime will check on that.

Mr. Brady requested back up for Article 6.

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On Article 16, Mr. Sagar would like to include language that the land would be named for the Kenneth A. Lagerquist family. At the end of that article, he wanted to check with legal counsel for clarification if it should be Board of Selectmen instead of Conservation Commission and the Community Preservation Committee.

Mr. Cadime said it will be reviewed by Kopelman & Paige.

Mr. Sagar raised a question on Article 18 – transfer from the Special Education Stabilization Fund.

Mr. Cadime said that the intent is to have the \$80,000 transferred into the special education operating budget. He has a concern that he shared with the School Committee. During the budget meeting he questioned the surplus for FY 14. They are able to transfer surplus. The actual amount is \$291,264. He felt that money should come from surplus. He recommended that the Board request a representative from the School Department attend a meeting to clarify and answer questions.

Chairman Parker said the School Committee is not responsible to the Board of Selectmen. He later agreed with Mr. Cadime to invite School Department representatives to the next meeting.

On Article 20, Mr. Brady needs back up on cost and a recommendation from the police chief regarding security in the schools.

Article 30 - Mr. Sagar said the Town was supposed to put a roof on there.

Mr. Cadime said the CPC had put aside \$100,000 (\$51,000 remains). There is concern with regard to estimates coming in and the fact it needs to be historical. Estimates are \$130,000. CPC can't take action because there is no request or application for additional money. Historical Commission members are concerned because the Town Administrator and Building Commissioner told them not to do any work inside because the roof is leaking.

He suggested a member of the CPC come before the Board to talk about what they want. He will assure the tribe that the Town will complete the roof.

Mr. Andrade wants clarification on whether to do this as suggested or as required.

Chairman Parker noted that, when they entered into this agreement, Mr. Brady said as long as it could be done without any town monies.

Mr. Brady said it cannot be classified as a historical building.

Vice-Chairman of the CPC Richard Wallace stated that the building is not on the state or federal register.

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Originally, when they applied for CPC money it was for engineering. Through Town Meeting, CPC granted \$40,000 of which they used \$10,000 and money was turned back to the Town. The second application was \$100,000 to remove mold, mildew and asbestos. They used \$49,000 so \$51,000 remains. The CPC understood that once the lease was signed the tribe would participate in funding for any additional work to be done on the building.

Mr. Andrade asked what stipulations or regulations are intact that would require what kind of shingle replacement.

Mr. Wallace said the CPC could contact the CPA coalition and find out if they could send a representative to the next Board of Selectmen meeting.

Mrs. Susan Waddington of 799 Reed Street, a member of the CPC, said that she believed the Town Administrator was given the name of a contact person.

Mr. Cadime said that he would like to have a member from the State Community Preservation Council come before the Board.

Mr. Sagar asked the Town Administrator to forward a copy of the lease electronically to all board members.

Review, with Discussion, Budget for 2015 in Anticipation for a May 21, 2014 Vote

Mr. Cadime advised that the presentation is currently on the website.

He advised the FY 2015 budget is balanced at \$45,612,314, a 2.79% increase. The General Fund is \$44,463,734, a 3.05% increase. The Sanitation Enterprise Funds is \$1,148,579, a decrease of 6.27%. State Aid is \$6,273,216 (Chapter 70 = \$4,931,240 and Unrestricted Local Aid = \$1,341,976). Real Estate Taxes are \$34,498,822 (Prior Year Base = \$32,442,560, a 2.5% increase on base = \$811,064, Estimated New Growth = \$200,000, Debt Exclusion = \$1,045,198 (capping of landfill, public safety building, Banna Fire Station, school projects). Local Receipts total \$1,775,000, and Other Sources total \$2,758,684 (Free Cash = \$250,000, Indirect Costs = \$48,891, Ambulance Receipts = \$511,255, Motor Vehicle Excise Tax = \$1,775,000 and Other = \$173,537).

A copy of the Proposed Budget is attached.

Mr. Brady asked the amount of the meals tax.

Mr. Cadime will have that for next week's meeting.

Mr. Sagar and Mr. Andrade asked why the cost of electricity increased at the DPW building which has solar.

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Mr. Cadime will look into that.

Mr. Almeida felt that the vacant County Street fire station needs to be maintained.

Mr. Andrade suggested adding another bay onto the public safety building instead of paying to keep the County Street building.

Mr. Cadime said he has to find out what type of equipment is stored at County Street.

Board members congratulated Mr. Cadime on his budget presentation.

Mr. Brady reiterated that he needs to hear from the Police Chief on the security upgrades in the schools.

Board of Selectmen Goals and Objectives

Chairman Parker distributed copies. He said the Board needs to discuss if goals should be part of job description or separate. Twenty-one goals are too many.

He noted that Mr. Cadime is new on the job. He is coming from a city to a town. A year from now, he would be happy to see the three buildings underway and negotiations completed on all contracts.

Mr. Almeida said the Board should allow Mr. Cadime to finish his first year and come up with goals for the second year.

Mr. Cadime stated that he has goals he has not put down on paper. There are improvements in the budget process and the annual report. He was hoping to get a clear vision from the Board – something in writing that they are all on the same page.

Chairman Parker said that Mr. Sagar goals are on target. Mr. Brady took the soup to nuts approach that should be done in three to five years.

Mr. Brady would be happy with a facilities person and one building committee.

Chairman Parker asked Mr. Cadime how he would feel about recommending a new position at Town Meeting.

Mr. Cadime said that after this Town Meeting he would like to look at the operational standpoint and determine how to incorporate the facilities manager that streamlines some of the services.

Chairman Parker would like to revisit the reassessment of space at Town Hall. They had a plan but it was never completed.

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Mr. Brady noted they are not used to an efficient town administrator so a lot of his goals over the years have been duties.

Mr. Andrade said that people have asked about an updated website.

Chairman Parker talked about outsourcing as previously recommended by Mr. Sagar.

COMMUNITY SPEAKS (First Session)

School Committee member Mitch Viera said this was an excellent and concise presentation. He advised that the School Committee would have a presentation on the School Department budget on Monday, May 19, 2014 at 7:45 p.m.

He said in talking about a direct correlation between the population going down and budget going up, it is not necessarily apples to apples. Special education costs have significantly increased. The School Committee is trying to bring students back into the system. He cautioned about making comparisons with other districts.

School Department personnel will be available to discuss the capital items.

NEW BUSINESS

None.

OTHER BUSINESS

Discuss Other Topics Not Reasonably Anticipated by the Chairman 48 Hours Before the Meeting

None.

TOWN ADMINISTRATOR'S REPORT

None.

BOARD OF SELECTMEN LIAISON REPORTS AND COMMENTS

Mr. Almeida mentioned that people are still parking on the sidewalks on Cole Street.

Chairman Parker said they are not allowed to park on the sidewalk but they can park on the grass.

Mr. Sagar said he checked with Mr. Alexander about a powerpoint presentation at Town Meeting Mr. Alexander felt the set up with lighting wouldn't be conducive to doing this.

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Mr. Sagar remembered police officer Steven J. Arkell, who was tragically killed in Brentwood, NH.

Mr. Almeida reminded citizens about the Armed Services Day ceremony on Saturday, May 17, 2014 at 11 a.m. at Town Hall.

Chairman Parker announced that the Memorial Day Parade was scheduled for Saturday, May 24, 2014 beginning at 10 a.m.

COMMUNITY SPEAKS (Second Session)

None.

A motion was made by Mr. Sagar, seconded by Mr. Andrade, and it was unanimously

VOTED: To dissolve at 8:43 p.m.

Respectfully submitted,

David Andrade, Clerk

Patricia Gamer, Secretary