

BOARD OF ASSESSORS MEETING  
Regular MINUTES  
December 18, 2013

The Board of Assessors meeting was called to order on Tuesday, December 18, 2013 at 5:40 P.M. In attendance were, David Pitassi, Paul Buckley, Robert Caruolo, Theodora Gabriel and Lydia Cordeiro, Secretary.

**Approve Minutes:** Board reviewed and amended the minutes of December 3, 2013, and so approved.

**Signing of FY'14 Real, Personal, CPA, Farm Animal & Betterment Commitments/Warrants to Tax Collector & Finance Director:** Signed by members of the Board of Assessors with no discussion.

**MMA Conference Friday January 24 & January 25, 2014:** Board briefly discussed who will be attending the CSC Booth. None of the Board members will be attending other than Theo Gabriel and Lydia Cordeiro.

**Signing of Monthly Abatement Reports:** Board reviewed and signed all reports with no discussion.

**Vote and sign Exemption Applications:** Board reviewed and signed all applications with no discussion.

**FY'15 Personal Property Maintenance service amount (RRC):** Theo explained to the board members that she is pleased with the results that RRC has produced. The board unanimously agreed to have RRC continue with the FY'15 update.

**Faith Christian Center:** The Faith Christian Center located at 95 Sagamore Rd. hold frequent concerts in their gymnasium. Question is if they charge an admission fee and if these types of events benefit the church. The board agreed unanimously to move forward sending out a tax bill along with a letter.

**FY'15 Budget:** Theo mentioned to the board that a revised budget was given to Bruce Alexander; Finance Director. Reason being, that there is an increase of \$200.00 for the continuation of use of the CAMA System.

**Mock Trial:** The Board of Assessors will be having a Mock Trial during the next Assessors Board Meeting on January 8, 2014. The cause of the Mock Trial is a preparation of upcoming/pending ATB cases in the future. The MAAO will be offering a free Condo Workshop on Thursday January 16, 2014, again to prepare Assessors for ATB.

**Cable 9:** David Pitassi said that he will be calling the Cable 9 T.V. and speak with Jeff Fountain.

**Cyclical Inspections:** Ongoing, no further discussion

**Photo Update:** Ongoing, no further discussion

**Betterment(s) Lien Releases:** No discussion

**Discuss other topics not anticipated by the Chairman 48 hours prior to meeting:**

A pamphlet regarding conflict of interest law was issued to all Town Department Heads and Committee Chairpersons. The employees or committee members are to sign the receipt acknowledging the pamphlet. The board members reviewed and signed the packet.

**Schedule Next Meeting:** January 8, 2014

**Regular Meeting Adjourned:** A unanimous motion was made to adjourn at 6:25 P.M. to go into Executive Session

Not to reconvene into regular meeting.

Respectfully Submitted,

Lydia Cordeiro  
Secretary