



Town of Seekonk
Massachusetts
Board of Assessors

PAUL K. BUCKLEY, CHAIRMAN
NELSON ALMEIDA, VICE CHAIRMAN
JANET PARKER, CLERK

LYDIA A. CORDEIRO, TOWN ASSESSOR
MAUREEN HASENFUS, ASST. TOWN ASSESSOR

REGULAR MINUTES
September 20, 2023 @ 5:03 PM

Chairman, Paul K. Buckley called the Board of Assessors Regular Meeting to order on Wednesday, September 20, 2023, at 5:03 PM in the Seekonk Town Hall Meeting Room. In attendance were Paul K. Buckley, Chairman; Nelson Almeida, Vice Chairman; Janet Parker, Clerk; Lydia A. Cordeiro, Town Assessor and Maureen Hasenfus, Assistant Town Assessor.

The Chairman stated: MA G.L.c.30A § 20(f) requires any person recording must notify the chairman at the beginning of the meeting. No one was recording at this time.

1. Adjourn Regular Session and enter into Executive Session:

A motion was made by Janet Parker, seconded by Nelson Almeida to go into Executive Session. Accepted by a 3-0 vote. The vote: Paul K. Buckley – Aye; Janet Parker – Aye; Nelson Almeida – Aye. The Board of Assessors entered Executive Session at 5:07 PM.

(To return to Regular Session)

A motion was made by Janet Parker to close Executive and return to Regular Session at 6:07 PM. Accepted by a 3-0 vote. The vote: Paul K. Buckley – Aye; Janet Parker – Aye; Nelson Almeida – Aye. The Board of Assessors returned to Regular Session at 6:07 PM.

2. Approve the Regular Session Minutes of June 7, 2023:

The Board of Assessors reviewed the Regular Session Minutes of June 7, 2023. A motion was made by Paul K. Buckley, seconded by Janet Parker to accept the June 7, 2023 Regular Session Minutes with an amendment in the first sentence in Item 3; changing from “and” to “an”. Accepted by a 2-0 Vote. The vote: Paul K. Buckley – Aye; Janet Parker – Aye; Nelson Almeida – Abstain.

3. Approve the Regular Session Minutes of July 12, 2023:

The Board of Assessors reviewed the Regular Session Minutes of July 12, 2023. A motion was made by Janet Parker, seconded by Paul K. Buckley to accept the July 12, 2023 Regular Session Minutes. Accepted by a 2-0 Vote. The vote: Paul K. Buckley – Aye; Janet Parker – Aye; Nelson Almeida – Abstain.

4. Review/Sign Warrants & Commitments for 2022 Motor Vehicle Excise Commitment 8 and 2023 Motor Vehicle Excise Commitments 4 & 5:

The Board of Assessors reviewed and signed the Warrants & Commitments for 2022 Motor Vehicle Excise Commitment 8 and 2023 Motor Vehicle Excise Commitments 4 and 5.

5. Review/Approve Fee Schedule:

Town Assessor Cordeiro reviewed the Fee Schedule with the Board of Assessors, informing the board there have been no changes from the prior year. She also informed the board the fee schedule is submitted to the Town Administrator Office. Chairman, Paul K. Buckley, asked if individuals from the public request items on the schedule, and Maureen Hasenfus informed the board that there are.

A motion was made by Paul K. Buckley, seconded by Nelson Almeida to approve the Fee Schedule for next year. Accepted by a 3-0 vote.

The vote: Paul K. Buckley – Aye; Janet Parker – Aye; Nelson Almeida – Aye.

6. Discuss Monthly Assessors Report:

The Town Assessor reviewed the monthly report with the Board of Assessors. The FY'24 Real Estate Maps have been updated as well as AppGeo and there is an ATB Hearing scheduled in October. The FY'25 Chapterland Applications have been mailed out and the Assessors Office completed the FY'24 Disposal Bill File; submitting it to the Tax Collectors Office.

Maureen Hasenfus informed the board approximately 20 have already been returned.

7. Reappointment of Lydia Cordeiro, Town Assessor to one year (Ref. G.L.c.41, Section 25A):

Paul K. Buckley reviewed and read the Recommendation Letter from the Town Administrator for the record. Mr. Buckley reminded the board member that the letter was requested due to the confidentiality of personnel records, and that the reappointment is per State Law.

Mr. Almeida commented that he has known Lydia Cordeiro for years; and working with her on the Board of Assessors for the last one and a half years, and there hasn't been any issues and the office runs smoothly. Mrs. Parker agreed, also stating that she has done a great job and the Office Staff is great.

A motion was made by Nelson Almeida, seconded by Janet Parker to reappoint Lydia A. Cordeiro as Town Assessor to one year. Accepted by a 3-0 vote.

The vote: Paul K. Buckley – Aye; Janet Parker – Aye; Nelson Almeida – Aye.

8. Review/Sign BOA Authorization Form:

The Chairman stated that as a member of the Board of Assessors, they have responsibilities and signing off upon and approving documentation (even electronically) is one of their duties. He mentioned should there be an emergency where the Assessor may need to sign off, then the board can do a quick approval. Otherwise, his answer would be no to the authorization.

A motion was made by Paul K. Buckley, seconded by Janet Parker stating the Board of Assessors does not accept the Letter of Authorization from the Town of Seekonk's DOR (Department of Revenue) Representative. Accepted by a 3-0 vote.

The vote: Paul K. Buckley – Aye; Janet Parker – Aye; Nelson Almeida – Aye.

9. Community Speaks:

No one at this time.

10. Discuss other topics not reasonably anticipated by the Chairman 48 hours before the meeting:

None at this time.

11. Schedule next meeting:

Town Assessor, Lydia Cordeiro requested the Board of Assessors to postpone scheduling the next meeting. She also stated the Town Classification Hearing is on November 8, 2023. The Chairman will discuss the next meeting date with the Town Assessor.

12. Adjournment

A motion was made by Janet Parker, to adjourn the meeting at 6:30 PM. Accepted by a 3-0 vote.
The vote: Paul K. Buckley – Aye; Janet Parker – Aye; Nelson Almeida – Aye.
The meeting adjourned at 6:30 PM.

Respectfully Prepared,
Alison Halaburda, Senior Clerk

Paul K. Buckley, Chairman _____

Nelson Almeida, Vice Chairman Nelson Almeida _____

Janet Parker, Clerk Janet Parker _____

Documents Distributed:
Fee Schedule
Monthly Assessors Report for August 2023