

Fiscal Year 2020 Budget

SEEKONK | Massachusetts

FY 2020 Budget

1. Planning for the future – Economic Development & Reserve Funds
2. Growth and Sustainability
3. Budget Assumptions
 - Increase Tax Levy by 2.5%
 - Increase in New Growth by 5 year average
 - Increases in local receipts
 - General Unrestricted Local Aid and Chapter 70 based on Senate Ways & Means Budget
 - Payroll this fiscal year will be based on 52.4 weeks compared to 52 weeks in FY 19
 - Police and Fire Collective Bargaining Agreements have expired – No salary adjustments

FY 2020 Budget Priorities

1. Public Works and Parks and Recreation

- DPW – realign staffing to meet future service demands
- Parks & Recreation – provide more capital to improve the quality of our rec facilities

2. Education

- Provide adequate funding to meet the educational and capital needs of the Seekonk Schools

FY 2020 Budget Summary

1. Fiscal Year 2020 Budget

- Balanced Budget of \$58,914,762
- Reflects a 7% increase over FY 19 or a \$3.8m increase

2. General Fund

- \$57,689,250 budget
 - General Government \$15,457,878
 - Education \$29,864,470
 - Fixed Cost and Debt Service \$12,366,902

3. Sanitation Enterprise Fund

- \$1,225,512 budget
- Reflects a 1% increase over FY 19

FY 2020 Budgeted Resources

1. State Aid - \$8,160,300

- General Unrestricted Local Aid - \$1,495,804 (\$74,297 increase)
- Chapter 70 - \$6,705,263 (\$1,251,164 increase)

2. Tax Levy - \$43,543,747

- Prior Year Base - \$40,656,429
- 2.5% Increase on base - \$1,016,411
- Estimated New Growth - \$400,000
- Debt Exclusion - \$1,470,907

3. Local Receipts - \$2,735,000

- 21% increase over FY 19 Budgeted Receipts

FY 2020 Budgeted Resources

4. Motor Vehicle Excise - \$2,800,000

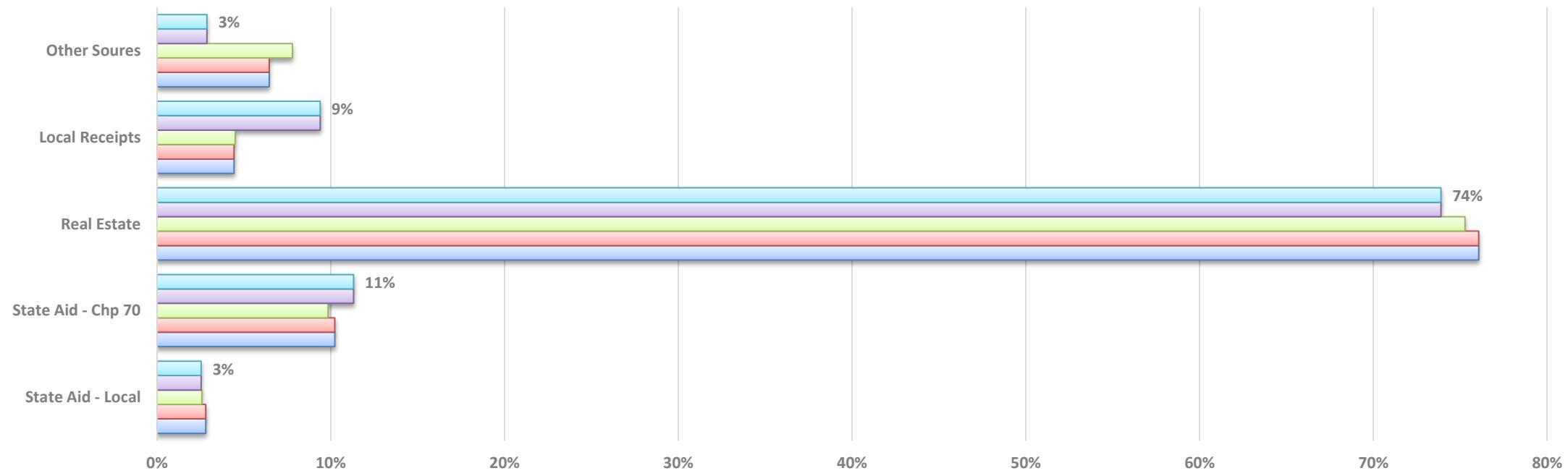
- Reflects a 12% increase over FY 19

5. Other Revenue Sources- \$1,693,854

- No use of Free Cash
- Ambulance Receipts - \$784,476
- Overlay Surplus - \$400,000
- Other Revenue Sources - \$509,378

Revenue Type - 5 Year Trend Analysis

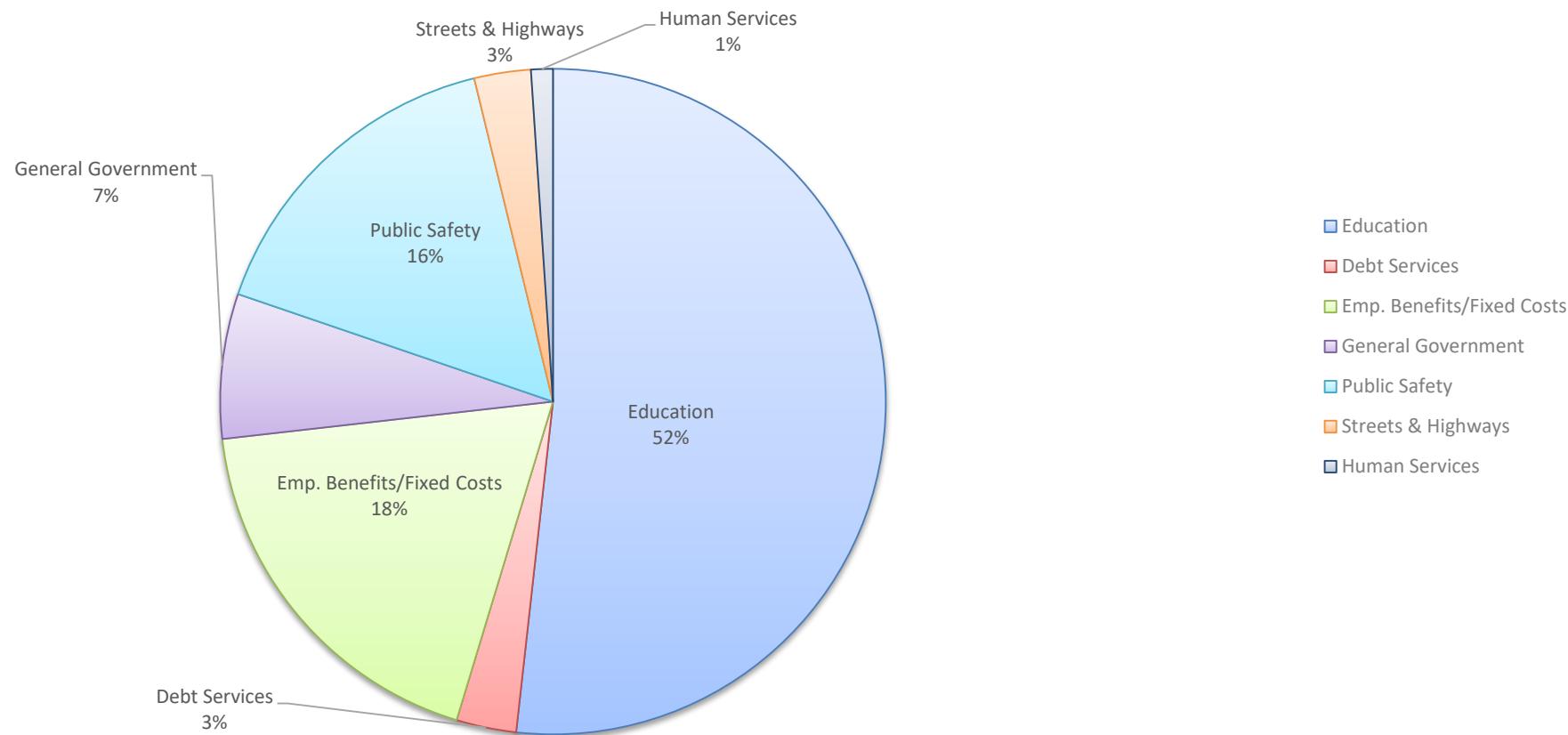
Percentage of Revenue - 5 Year Trend



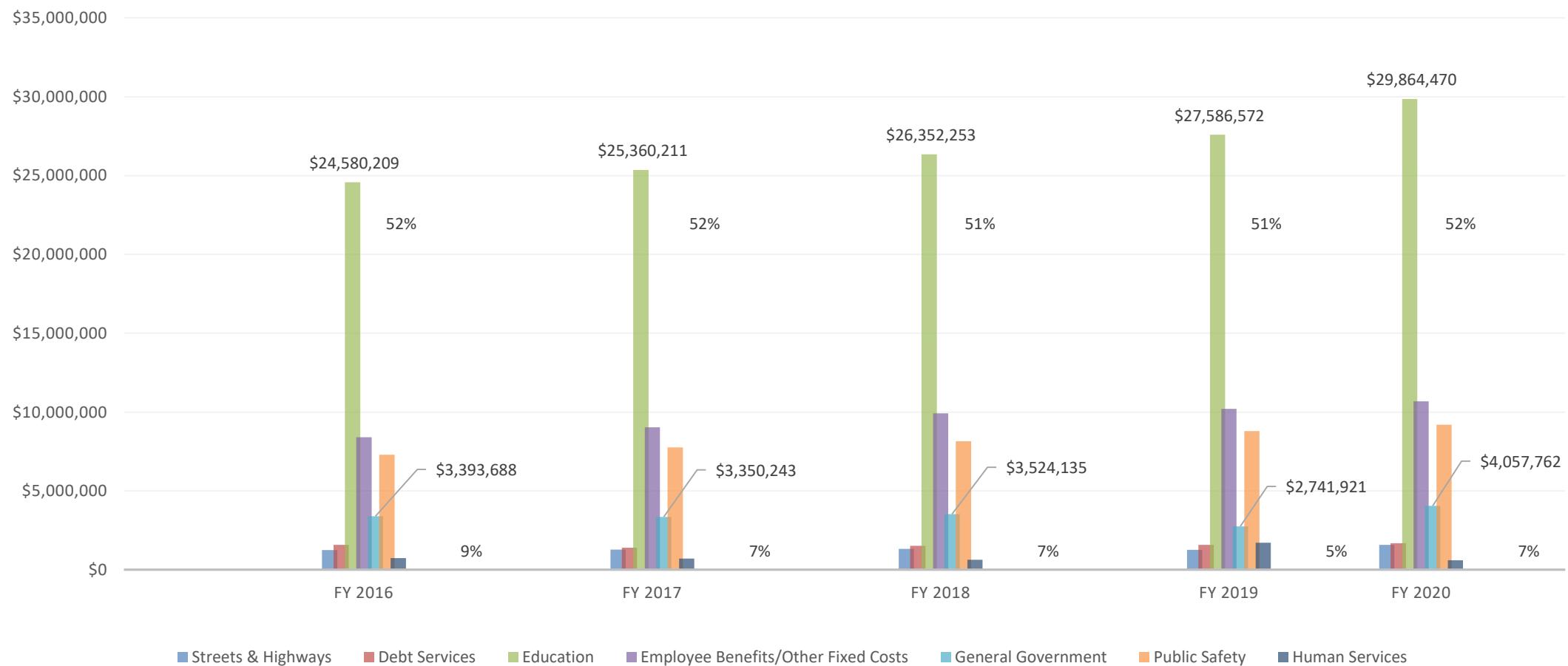
FY 2020 Departmental Budgets

- General Government - \$2,683,858
 - 7.4% Increase
- General Government Legal - \$175,000
 - 0% Increase
- Public Safety - \$9,204,738
 - 4.7% Increase
- Education - \$29,864,470
 - 8.3% Increase
- Highway & Streets - \$1,585,179
 - 25% Increase
- Other Environmental - \$74,534
 - 11.7% Increase
- Human Services- \$610,199
 - 9.2% Decrease
- Culture & Recreation - \$1,124,370
 - 7.7% Increase
- Debt & Interest - \$1,679,079
 - 6.1% Increase
- Other Fixed Costs - \$10,687,823
 - 4.8% Increase

% of Departmental Budgets



General Fund Expenses - Trend Analysis



FY 2020 General Govt. Highlights

1. Town Administrator's Office - \$316,731

- Reflects a 12% increase over FY 19 or a \$34k increase
 - Increasing a part-time administrative assistant position to fulltime
 - ✓ Helps with the increased demands for Human Resources, Purchasing, Licensing, constituent services and office management
 - ✓ Office will go from 3 FTEs to 3.5 FTEs
 - Includes new contractual agreement for the Executive Administrative Assistant and contractual adjustments for 3 employees

2. Elections' Office - \$20,790

- Reflects a 11% decrease over FY 19 or a \$2,600 decrease
 - Decrease due to no State Election and reduced costs for early voting

FY 2020 General Govt. Highlights

3. Tax Assessor's Office - \$303,609

- Reflects a 2% increase over FY 19 or a \$5,962 increase
 - Revaluation Maintenance and Personal Property lines increase by \$1,500 for cyclical inspections and converting to a cloud based system
 - Service Date line item increase by \$4,115 to cover the annual fee for the new CAMA (Computer Assisted Mass Appraisal) system
 - Office Supplies increased by \$500

4. Treasurer's Office - \$191,232

- Reflects a 5% increase over FY 19 or a \$4,914 increase
 - Contractual salary increase and Longevity increases per CBA

5. Tax Title - \$60,000

- Reflects a 14% decrease over FY 19 or a \$10k decrease
 - Cleaned up a lot of old accounts utilizing the FY 19 increase.

FY 2020 General Govt. Highlights

6. Town Clerk - \$135,328

- Reflects a 3% increase over FY 19 or a \$4,000 increase
 - Salary increase for 2 FTEs
 - Longevity increase for assistant clerk

7. Management Information Systems - \$241,217

- Reflects a 11% increase over FY 19 or a \$23,000 increase
 - Services line increase by \$6,000 for the EnerGov online permitting system
 - Services Consultant by \$10,000 for EnerGov conversion services
 - Services Software increase by \$3,000 for town wide antivirus and website
 - Services Communication line increased by \$1,200
 - ✓ Internet and phone services

FY 2020 General Govt. Highlights

8. Building Operations - \$592,645

- Reflects a 25% increase over FY 19 or a \$117,413 increase
 - \$4,000 increase in salary adjustments due to collective bargaining
 - \$15,000 increase in Services Other
 - ✓ \$8,800 to replace the UPS (Uninterrupted Power Supply) at the Public Safety Complex
 - ✓ \$6,200 for generator service contracts for Town Hall, Senior Center, Banna, and Public Safety Complex
 - \$1,500 increase for DPW gas
 - \$1,600 for DPW building maintenance
 - \$7,000 increase for janitorial services at Senior Center
 - \$2,000 increase for electric at Library
 - \$44k for improvement projects on Water Lane fields
 - ✓ New fencing for Murphy Field & Hipkiss Field
 - ✓ Facility maintenance on dugout roofs and concession stands
 - ✓ New

FY 2020 General Govt. Highlights

9. Town Hall Expenses- \$117,300

- Reflects a 10% decrease over FY 19 or a \$15,000 decrease
 - Capital Line item reduced by \$15k - renovations of Town Hall completed.
 - ✓ Budget line will be used to finalize the 3 year vehicle replacement plan with the purchase/lease of three vehicles
 - ✓ 1 Animal Shelter van
 - ✓ 1 Assessor's vehicle
 - ✓ 1 Building Inspector vehicle

FY 2020 Public Safety Highlights

1. Police Department - \$4,240,289

- Reflects a 1% increase over FY 19 or a \$32k increase
 - Salaries decreased by \$30k as a result of new hires and reduction in overtime
 - ✓ Police Department Staffing at 40 FTEs
 - Services Other increased by \$10,000
 - ✓ Support Bristol County Children's Advocacy Center
 - Serving victims of child sexual abuse, training, prevention, education and outreach with youths and adults throughout Seekonk
 - Services Software increased by \$16k to support the purchase of a new police scheduling software
 - Motor Fuel and vehicle maintenance line increased by \$9,000
 - Training increased by \$15k for training
 - ✓ Above the 40 hours of in-service training required by the state
 - ✓ Specialized training programs

FY 2020 Public Safety Highlights

2. Fire Department - \$3,560,269

- Reflects a 1% increase over FY 19 or a \$61k increase
 - Proposed rank restructuring
 - ✓ Proposing promoting 4 Firefighters to Lieutenant
 - 2 Lieutenants per Group and 7 Fire Fighters per group
 - ✓ Staffing will remain at 40 FTEs – 1 Chief, 1 Deputy, 2 Captains, 8 Lieutenants, 28 Firefighter
 - Overtime reduced \$40,000
 - Educational Stipends increased by \$4,000 per CBA
 - Vehicle Services increased by \$10,000
 - Fire Training increased by \$4,500 for paramedic school (2 enrolled)
 - Services Contract line item added for preventative maintenance of equipment
 - ✓ \$16,500 for LUCAS machines, monitors, stretchers etc.
 - Fuel increase by \$12k
 - Lease payment line item reduced by \$62,000

FY 2020 Public Safety Highlights

3. Communications - \$878,431

- Reflects a 9% increase over FY 19 or a \$75k increase
 - Collective Bargaining adjustments of \$33k to payroll for 9 FTEs
 - ✓ 2 employees with step increases
 - ✓ 1 employee coming off probation step and going to step 1 (10% increase)
 - Sick leave replacement increase by \$7,400
 - Shift Differential increase per CBA \$1,800
 - Comp Time buyback per CBA increase by \$10,000
 - Comp Time line increase of \$6,500

4. Building - \$195,575

- Reflects a 4% increase over FY 19 or a \$7,689 increase
 - Contractual step increases

FY 2020 Public Safety Highlights

5. Animal Control- \$217,225

- Reflects a 6% increase over FY 19 or a \$13k increase
 - Contractual salary and longevity increases
 - Phone line increase by \$750
 - Motor fuel increased by \$1,500
 - Supplies increased by \$500

FY 2020 Streets & Highways Highlights

1. Department of Public Works- \$1,585,179

- **Reflects a 25% increase over FY 19 \$317,818**
 - Contractual salary increases
 - Proposing 2 new positions of Truck Driver/Laborer Positions
 - ✓ \$89,707 total cost for two positions
 - ✓ Mid-year hires budgeted at \$44,662.32
 - Proposing a clerical member be moved to fulltime - \$41,107
 - Service and Equipment line item increased by \$7,000
 - Motor fuel increase by \$5,000
 - Equipment Supplies increased by \$4,000
 - Capital Outlay increased by \$134K to take over payments from Capital Improvement Fund (Sweeper and Trucks)
 - Resurfacing line item increased by \$20k for Olney Street Sidewalk project
 - Traffic Lighting Services increase by \$4,100 for annual maintenance of the 14 Opticom systems

FY 2020 Other Environmental Highlights

1. Conservation - \$74,534

- Reflects a 12% increase over FY19
 - Step increase and CBA adjustments
 - ✓ Salary Allocation – 60% General Fund 40% Conservation Revolving Fund
 - Consulting line item increase \$1,500 for various projects
 - Supplies – Property Maintenance line item increase by \$3,000
 - ✓ Funding as “Stewardship Funds” for newly acquired property
 - ✓ Maintenance of trail signs, kiosks, trail surfaces and enhancements

FY 2020 Human Services Highlights

1. Human Services - \$204,588

- Reflects a 20% decrease over FY19 or \$50k decrease
 - Salary savings due to new Director (Step 1)
 - Internal hiring of Assistant Director & not backfilling Senior Secretary (\$48,601)

2. Veterans Services- \$191,904

- Reflects a 8% decrease over FY19 or \$17k
 - Numbers are declining (March 2014 – 35 Vets March 2019 – 11)
 - Not filling vacant part-time secretary position
 - Veterans Services Other line item reduced by \$1,500
 - Ordinary Allowance, Fuel Allowance, Medical Allowance and Other level funded

FY 2020 Culture & Recreation Highlights

1. Library Services - \$1,023,820

- Reflects a 7% increase over FY19 or \$70K
 - No new major service initiatives
 - Meeting the Municipal Appropriation Requirement (MAR)
 - Materials meet 16% State requirement
 - Increase covers the salary increase per the CBA (FY19 did not have salary adjustments)

FY 2020 Debt & Fixed Cost Highlights

1. Debt & Interest- \$1,679,079

- Reflects a 6% increase over FY19 or \$97k
 - BANs (Bond Anticipation Notes) for Animal Shelter Building Project, Aitken Window Project, Aitken Expansion, and Public Safety Radio Project
 - Roughly \$185,000 of debt payments lowered or retired from FY 19

2. Other Fixed Costs - \$10,687,823

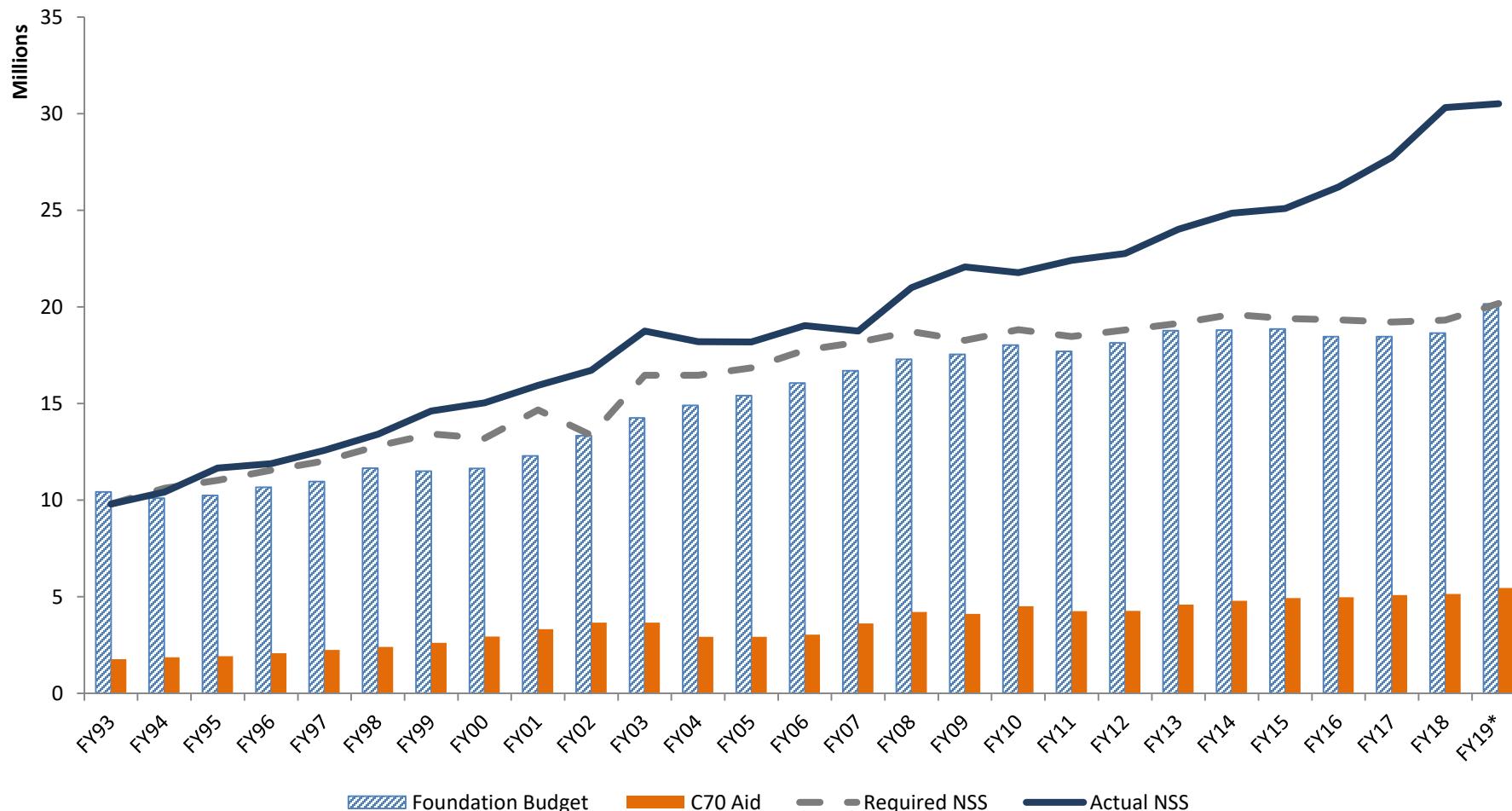
- Reflects a 5% increase over FY19 or \$670k
 - \$2,750,246 Pension
 - \$595,000 Liability Insurance (Workers Comp, Unemployment, Medical Claims Workers Comp etc.)
 - \$6,841,538 Health Insurance (2% increase)
 - \$501,039 Other

FY 2020 Education Highlights

1. Seekonk Schools - \$28,668,452

- Reflects a 8% increase over FY19 or \$2,134,964
 - Chapter 70 has increased by \$1,210,397 (\$6,664,496)
 - ✓ 77% of funding coming from Town (\$22,003,956)
 - Foundation Enrollment 2,095 students
 - Net School Spending (NSS) Requirement \$21,957,306
 - ✓ Town's Minimum Contribution requirement is \$15,292,810
 - ✓ School Department is being funded \$6,711,146 (31% above NSS) over State minimum

FY 2020 Education Highlights



FY 2020 Education Highlights

- 2. Tri County School Assessment - \$1,167,448**
 - Reflects a 13% increase over FY19
 - 87 Students
- 3. Bristol County Agricultural Assessment - \$23,170**
 - Reflects a 9% increase over FY19
 - 9 Students

FY 2020 Sanitation Highlights

1. Sanitation - \$1,275,134

- Reflects a 1% increase over FY19 or \$22k
 - Landfill \$275,984
 - ✓ Reduction of 2% due to retirement of a lease payment of \$15k (Terex)
 - Rubbish Collection/Disposal/Recycling \$949,186
 - ✓ Collection Contract increase \$16,644 (year 6 of 10)
 - ✓ Tipping Fee increase from \$76/ton to \$77/ton
 - ✓ Estimated tonnage 2,650
 - Indirect Costs - \$49,961 (Revenue transferred into General Fund)

Questions

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