

Fiscal Year 2018 Proposed Budget



***PRESENTED BY:* SHAWN E. CADIME
TOWN ADMINISTRATOR**

APRIL 5, 2017



FY 2018 Budget Summary



❑ Growth and Sustainability

❑ Budget Assumptions

- Increase Tax Levy to 2.5%
- Increase New Growth
- Increase Local Receipts
- Unrestricted Local Aid and Chapter 70 based on Governor's budget
- **Collective Bargaining Agreements**
- CBA increases for Police
 - ✓ 1.75% increase for FY 18
- Fire Contract – Expired
 - ✓ Currently in Arbitration
 - ✓ No contractual increases budgeted
- AFSCME Units, United Steelworkers, and Library Contracts – Expiring the end of FY 2017
 - ✓ No contractual increases budgeted



FY 2018 Budget Summary



□ Budget Priorities

- **Increase Fire Department Staffing Levels**
 - ✓ **Three Year Plan – Staffing Level of 47**
 - 11 Firefighters per group
 - 1 Fire Prevention Captain
 - 1 Administrative Captain
 - 1 Fire Chief
- **Continue to update aging equipment for Public Safety Departments**
- **Increase training and professional development for Public Safety staff and Department Heads**



FY 2018 Budget Summary



❑ Fiscal Year 2018 Budget

- **Balanced Budget of \$52,597,431**
- **5.18% increase**
- **\$2.6M increase from FY 17**

❑ General Fund

- **\$51,407,364 budget**
- **5.15% increase**
- **\$2.5M increase from FY 17**

❑ Sanitation Enterprise Fund

- **\$1,190,067**
- **6.3% increase**
- **\$70,521 increase**



FY 2018 Budgeted Resources

❑ State Aid - \$6,520,691

- Governor's Numbers
- Chapter 70 - \$5,128,872 (Increase of \$42,657)
- Unrestricted Local Aid - \$1,391,819 (Decrease \$10,005)

❑ Tax Levy - \$39,671,219

- Prior Year Base - \$36,955,455
- 2.5% Increase on base - \$923,886
- Estimated New Growth - \$500,000
- Debt Exclusion - \$1,291,878

❑ Local Receipts - \$2,450,000

- 4% Increase or \$95,500
- Increased revenue from Fire Department and Room Tax

❑ Motor Vehicle Excise - \$2,450,000

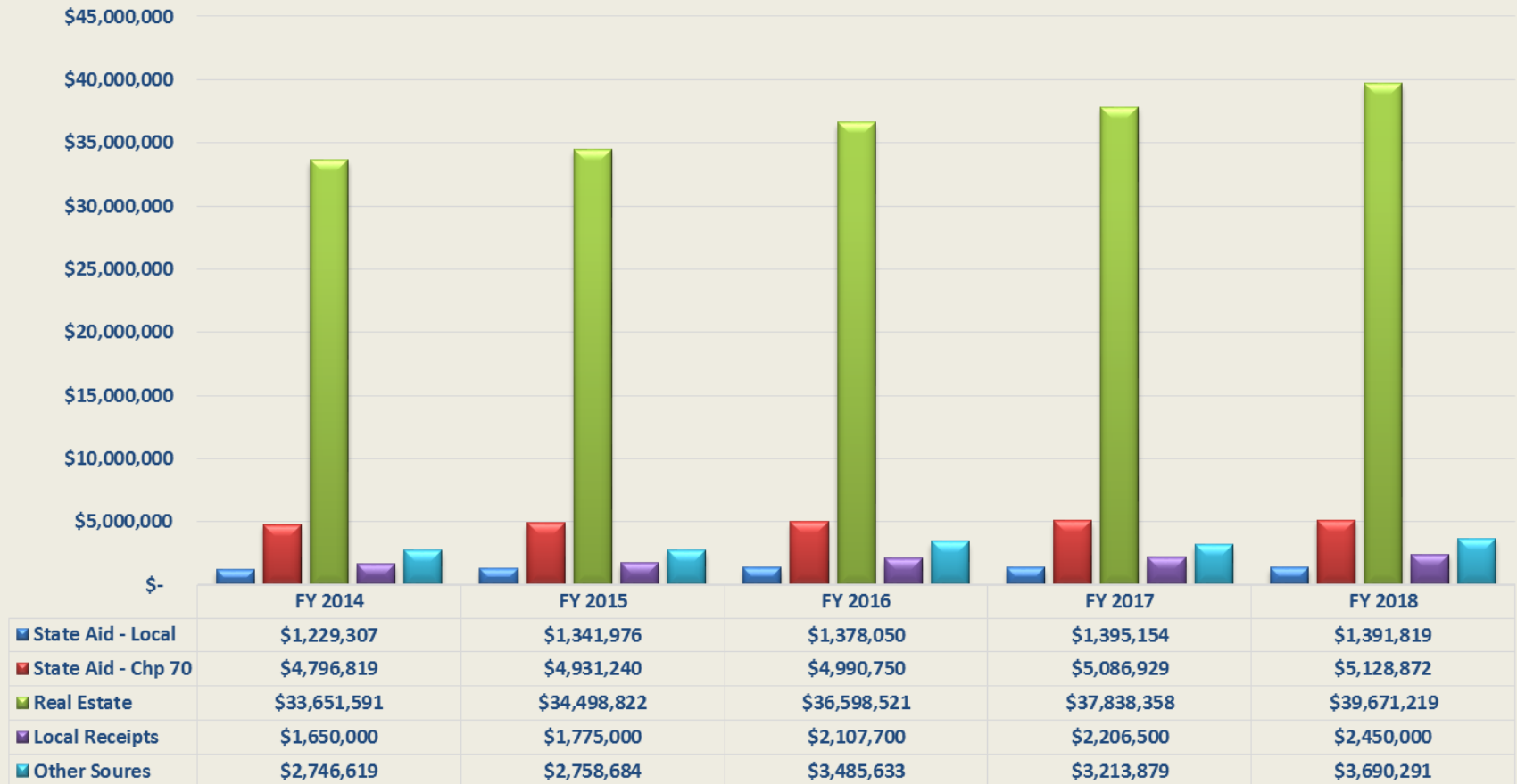
❑ Other Sources - \$1,240,545

- No use of Free Cash
- Indirect Costs - \$48,177
- Ambulance Receipts - \$720,000
- Overlay Surplus - \$400,000
- Other - \$72,368



Revenue Type – 5 Yr Trend Analysis

FY 14 - FY 18 Revenue by Type

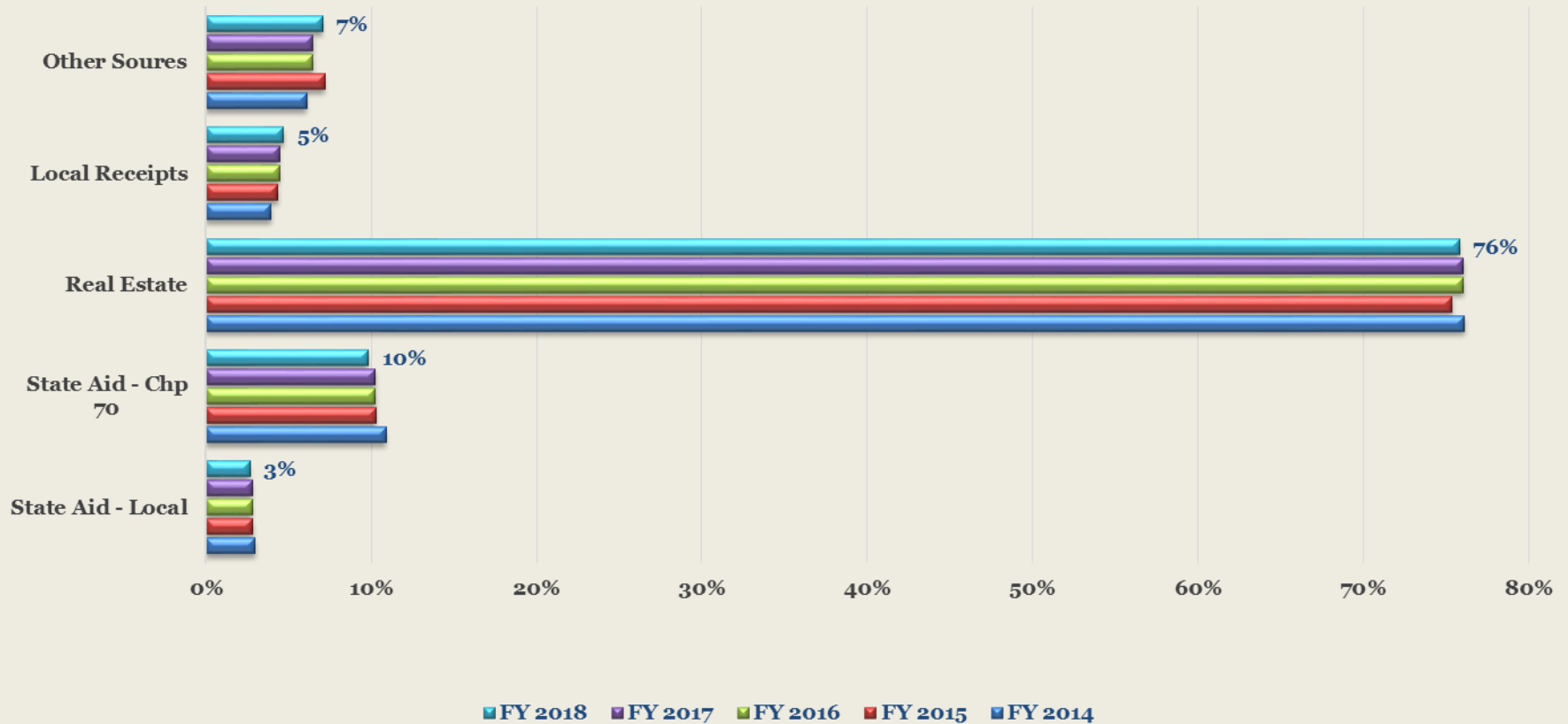




Revenue Type - 5 YR Trend Analysis



Percentage of Revenue - 5 Year Trend





FY 2018 Budgeted Expenses

❑ General Government - \$2,368,871

➤ 6.49% Increase

❑ General Govt. Legal - \$150,000

➤ 50% Increase

❑ Public Safety - \$8,144,183

➤ 5.05% Increase

❑ Education - \$26,331,110

➤ 3.83% Increase

❑ Highways & Streets - \$1,266,847

➤ 1.34% decrease

❑ Other Environmental - \$67,010

➤ 38.19% Increase

❑ Human Services - \$630,124

➤ 11.7% Decrease

❑ Culture & Rec. - \$1,000,999

➤ 2.21% Increase

❑ Debt & Interest - \$1,521,531

➤ 8.89% Increase

❑ Other Fixed Costs - \$9,926,689

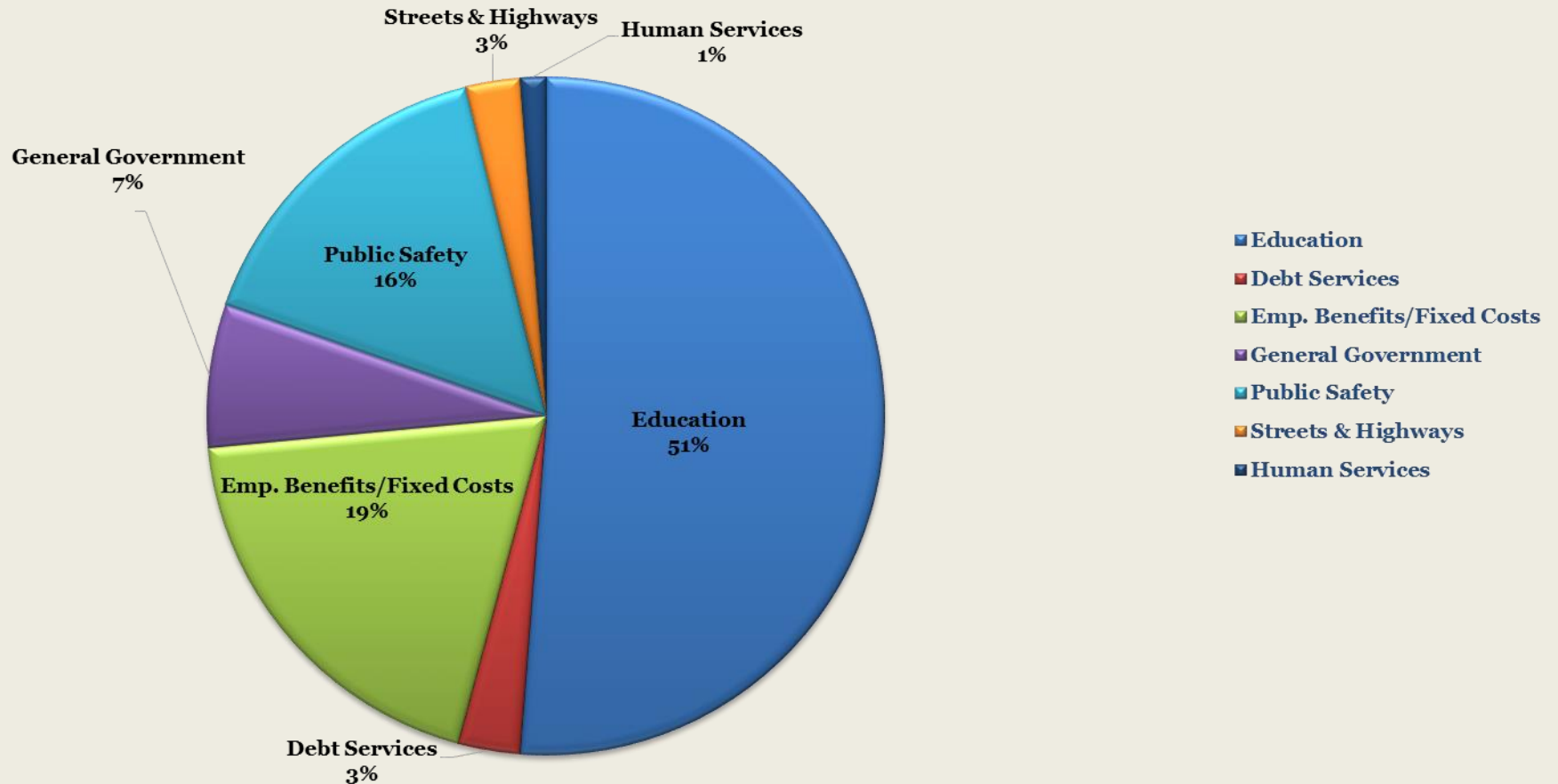
➤ 9.96% Increase

❑ Sanitation - \$1,190,067

➤ 6.3% Increase

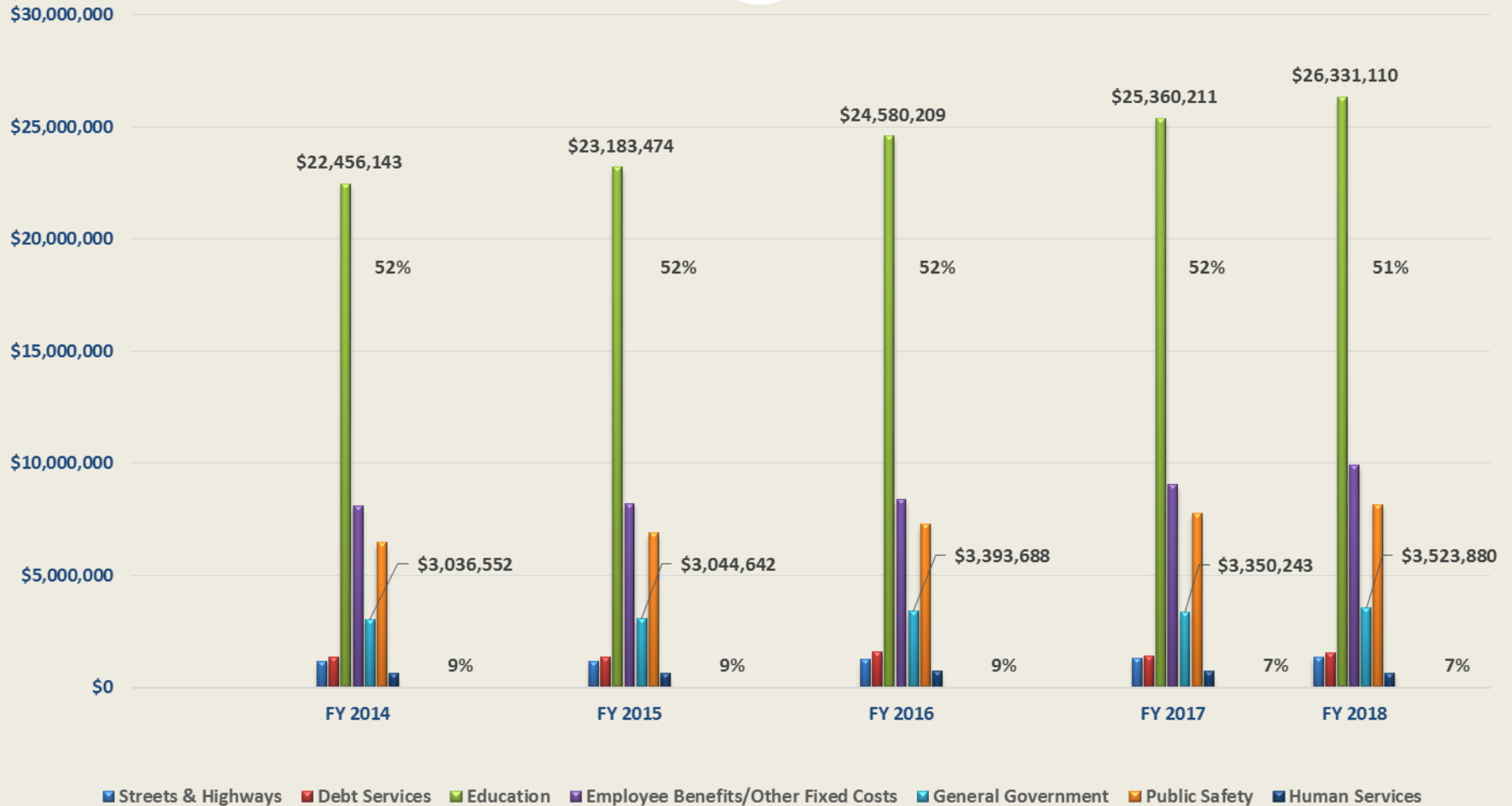


FY 18 General Fund





General Fund Expense – Trend Analysis





FY 2018 General Govt. Highlights



❑ **Board of Selectmen- \$31,800**

- \$500 increase for printing of Annual Town Report
- \$5,000 increase in Other Initiatives – pays for TV 9 and other special employee events

❑ **Town Administrator - \$247,819**

- 4.34% budget increase
- Contractual and Collective Bargaining adjustments for 2.5 FTEs
- Vacation buyback line added

❑ **Finance Committee- \$1,550**

- 3.33% budget increase (\$50)
- Dues and subscription



FY 2018 General Govt. Highlights



☐ Election - \$12,220

- 52% Decrease (\$13,220)
- 2 Elections

☐ Finance Director- \$200,928

- 2% budget increase (\$4,010)
- Contractual and Collective Bargaining adjustments for 2 FTE
- Finance Director
 - 95% Salary – General Fund
 - 5% Salary – Sanitation Enterprise Fund
- \$2,545 increase for MUNIS Software Licenses



FY 2018 General Govt. Highlights



□ **Tax Assessor - \$311,922**

- 10.57% budget increase (\$30,000)
- \$30,000 Consultant for Personal Property review for Revaluation Year

□ **Tax Title Expense - \$60,000**

- 20% budget increase (\$10,000)
- Tax Title Attorney
- Collected \$1,500,000 in tax title between FY 12 - FY 17



FY 2018 General Govt. Highlights



☐ **Management Information Systems - \$189,608**

- **4.17% budget increase (\$7,597)**
- **Software Licenses increased by \$4,912**
- **MUNIS Offsite Database Administration increased \$574**
- **Equipment Replacement increased by \$2,000**

☐ **Planning Board- \$90,548**

- **5.51% budget increase (\$4,911)**
- **\$2,500 mandated stipend for the Municipal Hearings Officer**
- **Step Increases**



FY 2018 General Govt. Highlights



□ Town Hall Expenses - \$135,712

- 53.89% budget increase (\$88,462)
- \$2,500 Gas and services for vehicles moved into this budget from other departmental budgets
- \$82,067 capital outlay
 - Assuming payments from capital account for two town vehicles
 - Office furniture replacement for all departments in Town Hall



FY 2018 Public Safety Highlights



□ **Police - \$3,855,579**

- **3.85% Budget Salary increase (\$228,062)**
 - ✓ **Contractual and Collective Bargaining Adjustments for Chief**
 - ✓ **\$15,000 increase in vacation replacement**
 - ✓ **\$13,000 increase for Military leave replacement**
 - ✓ **\$6,000 increase in holiday pay**
 - ✓ **\$43,503 one-time retirement payout for 3 officers**
 - ✓ **\$35,000 increase in Police Training**
 - ✓ **Roll over effect on 1 FTE for mid-year hire**
 - ✓ **\$13,500 increase in Services Software**
 - ✓ **Moved \$8,391 from Phone Services to Communication Department**
 - ✓ **Reduced motor fuel by \$16,700 based on actuals**



FY 2018 Public Safety Highlights



□ **Communications - \$811,460**

- **10.2% budget increase (\$75,084)**
- **Contractual and Collective Bargaining Adjustments**
- **Overtime increased by \$1,200**
- **Radio Maintenance increased by \$5,000**
- **Dispatch Equipment for annual maintenance and service contracts increased by \$8,000**
- **Phone Services line increased by 19,831**
 - ✓ **Moved \$11,460 from Fire Department**
 - ✓ **Moved \$8,371 from Police Department**



FY 2018 Public Safety Highlights

□ Fire - \$2,916,994

- 5.89% budget increase (\$171,725)
- 4 new mid-year hires \$110,000
- Educational Stipend increased by \$4,500
- Overtime decreased by \$48,000

- Staffing level at 39 FTEs
 - ✓ 1 Chief, 2 Captain, 4 Lieutenants, 32 Firefighters
 - ✓ Allows for 9 Firefighters per group and 1 Lieutenant

- Vehicle Services line item increased by \$5,000
- Removed \$11,460 from Phone Services line and moved to Communications
- Lease line increased by \$62,190 to cover the capital lease for SCBAs



FY 2018 Highway & Streets Highlights



❑ **Construction Maintenance - \$705,650**

- **-0.94% budget increase (\$6,678)**
- **\$500 increase in Equipment line (\$1,000)**
- **\$1,000 Service Other increase (\$1,500) – mandated physicals for CDL**
- **\$3,200 increase for Uniforms (\$11,000)**
- **\$15,000 decrease in Motor Fuel**
- **\$2,500 increase in Safety Equipment (\$5,000)**

❑ **DPW Administration Payroll**

- **5.7% budget decrease**
- **\$5,000 savings due to the restructuring and negotiation of new assistant**



FY 2018 Human Services Highlights



❑ **Veteran Services - \$224,166**

- 27.28% budget decrease (\$84,089)
- Fuel Allowance reduced by \$20,000 (\$15,000)
- Medical Allowance decrease by \$70,000 (\$80,000)
- Emergency housing/other expenses increased by \$14,200 (\$34,200)
- Veteran Services Ordinary Allowance decreased by \$10,000 (\$25,000)

❑ **Other Environmental - \$67,010**

- 38.19% budget increase (\$18,519)
- Step Increase (Salaries split 65% general fund - 35% grant)
- Rental of Equipment \$5,000
- Consulting Services \$2,500
- Office Supplies increase \$1,800 (\$2,500)
- Property Maintenance \$3,000
- Conferences increased by \$1,200 (\$2,000)



FY 2018 Culture & Rec. Highlights



□ **Park & Recreation - \$65,048**

- 10.55% budget increase (\$6,210)
- Services Other increased by \$2,500
- Supplies Other increased by \$1,500
- Instate Travel increased by \$2,000

□ **Library- \$935,951**

- No new major service initiatives
- Publication Programs increased by \$6,000
- Equipment Replacement increase by \$4,000
- Municipal Appropriation Requirement (MAR) \$928,415
 - ✓ State Certification
 - ✓ State Library Aid
- Materials meet 15% State requirement



FY 2018 Debt & Fixed Cost Highlights



❑ Debt & Interest - \$1,521,531

- 8.89% budget increase (\$124,225)
- Increase is for Senior Center

❑ Other Fixed Costs- \$9,926,689

- 9.96% budget increase (\$898,845)
- \$2,545,846 Pension
- \$610,000 Insurance
- \$6,300,000 Health Insurance (11% increase)
- \$470,843 Other



FY 2018 Education Highlights

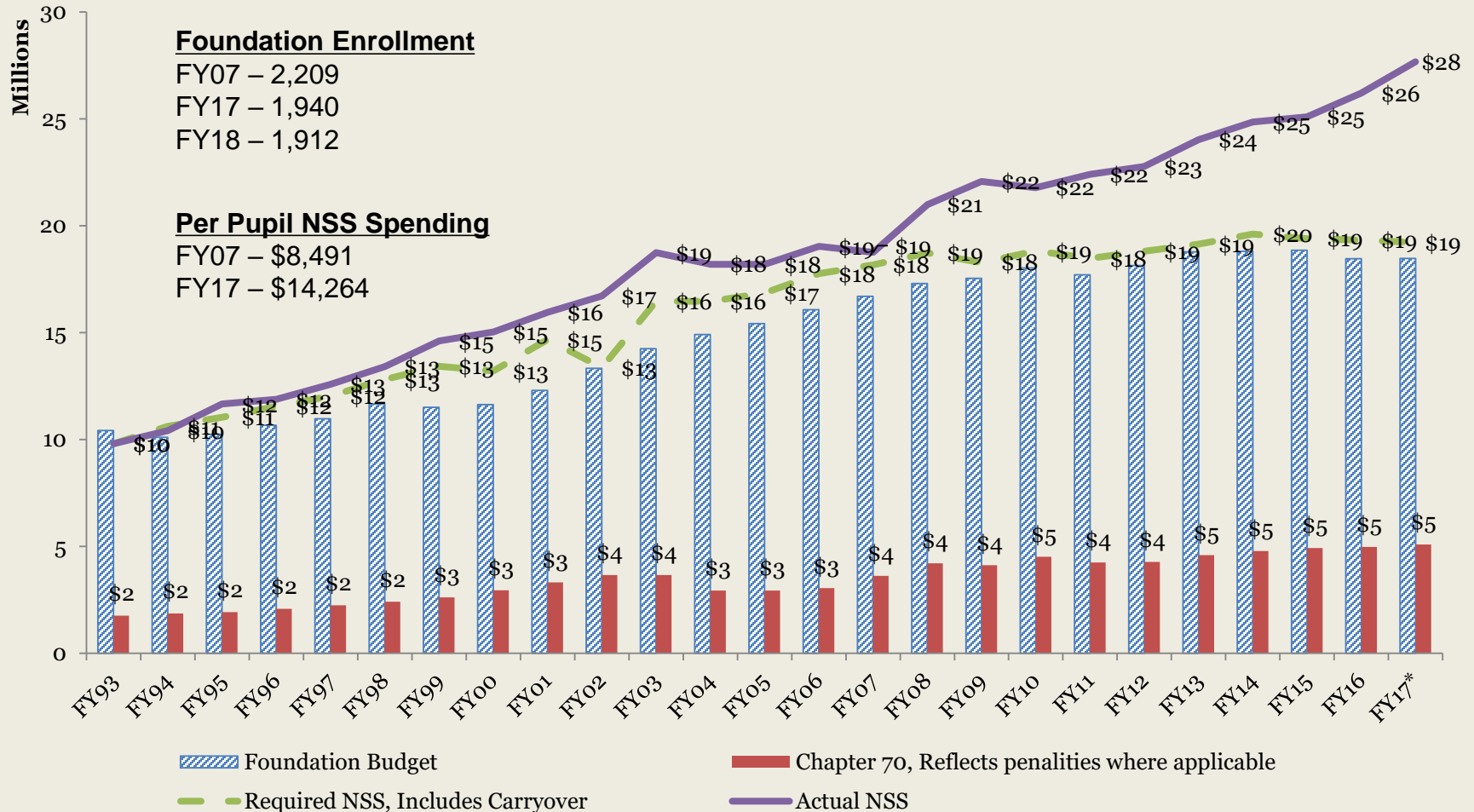


□ **Seekonk Schools- \$25,187,986**

- **\$867,544 increase from FY 17**
- **Chapter 70 has increased by \$42,657 (\$5,128,872)**
 - ✓ **79.6% of funding coming from Town**
- **Foundation Enrollment - 1,912 students**
- **Net School Spending Requirement - \$19,257,288**



FY 18 Education Highlights





FY 18 Education Highlights

	Foundation Enrollment	Dollars Over /Under Requirement	% Over/ Under
FY93	2,159		
FY94	2,100	\$ (197,655)	-1.9%
FY95	2,092	\$ 624,703	5.7%
FY96	2,131	\$ 338,067	2.9%
FY97	2,149	\$ 547,667	4.6%
FY98	2,221	\$ 605,173	4.7%
FY99	2,119	\$ 1,188,708	8.9%
FY00	2,147	\$ 1,826,792	13.8%
FY01	2,152	\$ 1,274,028	8.7%
FY02	2,188	\$ 3,360,532	25.2%
FY03	2,243	\$ 2,274,764	13.8%
FY04	2,256	\$ 1,741,476	10.6%
FY05	2,263	\$ 1,339,147	7.9%
FY06	2,256	\$ 1,277,206	7.2%
FY07	2,209	\$ 583,073	3.2%
FY08	2,187	\$ 2,263,376	12.1%
FY09	2,124	\$ 3,791,892	20.7%
FY10	2,109	\$ 2,965,600	15.8%
FY11	2,102	\$ 3,934,361	21.3%
FY12	2,090	\$ 3,959,045	21.0%
FY13	2,082	\$ 4,872,948	25.5%
FY14	2,041	\$ 5,244,291	26.7%
FY15	2,011	\$ 5,700,170	29.4%
FY16	1,931	\$ 6,879,937	35.6%
FY17*	1,940	\$ 8,458,159	44.0%



FY 2018 Education Highlights



□ **Tri County School Assessment - \$1,118,554**

- **9.98% increase**
- **83 students**

□ **Bristol Agricultural - \$19,170**

- **11.11% decrease**
- **12 Students**



FY 2018 Sanitation Highlights

□ Sanitation - \$1,238,244

- 6.04% increase (\$70,569)
- Landfill- \$279,706
 - ✓ Rental of Tub Grinder \$35,000
 - ✓ Capital Lease for Terex Track Machine \$15,613
- Rubbish Collection/Disposal/Recycling - \$890,619
 - ✓ Collection Contract increase \$15,842 (year 4 of 10)
 - ✓ Tipping fee increased from \$74/ton to \$75/ton
 - Estimated Tonnage 2,850
- Indirect Costs - \$48,177
 - ✓ 0.1% increase

Questions

