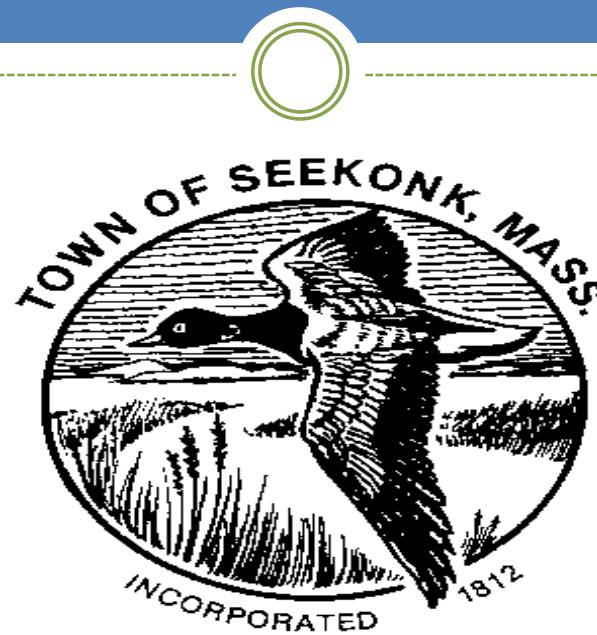


Fiscal Year 2018 Proposed Budget



**PRESENTED BY: SHAWN E. CADIME
TOWN ADMINISTRATOR**

APRIL 5, 2017



FY 2018 Budget Summary



- Growth and Sustainability**
- Budget Assumptions**

- **Increase Tax Levy to 2.5%**
- **Increase New Growth**
- **Increase Local Receipts**
- **Unrestricted Local Aid and Chapter 70 based on Governor's budget**

- **Collective Bargaining Agreements**

- **CBA increases for Police**
 - ✓ **1.75% increase for FY 18**
- **Fire Contract – Expired**
 - ✓ **Currently in Arbitration**
 - ✓ **No contractual increases budgeted**
- **AFSCME Units, United Steelworkers, and Library Contracts – Expiring the end of FY 2017**
 - ✓ **No contractual increases budgeted**



FY 2018 Budget Summary



□ Budget Priorities

- **Increase Fire Department Staffing Levels**
 - ✓ **Three Year Plan – Staffing Level of 47**
 - **11 Firefighters per group**
 - **1 Fire Prevention Captain**
 - **1 Administrative Captain**
 - **1 Fire Chief**
- **Continue to update aging equipment for Public Safety Departments**
- **Increase training and professional development for Public Safety staff and Department Heads**



FY 2018 Budget Summary



□ Fiscal Year 2018 Budget

- Balanced Budget of \$52,597,431
- 5.18% increase
- \$2.6M increase from FY 17

□ General Fund

- \$51,407,364 budget
- 5.15% increase
- \$2.5M increase from FY 17

□ Sanitation Enterprise Fund

- \$1,190,067
- 6.3% increase
- \$70,521 increase



FY 2018 Budgeted Resources



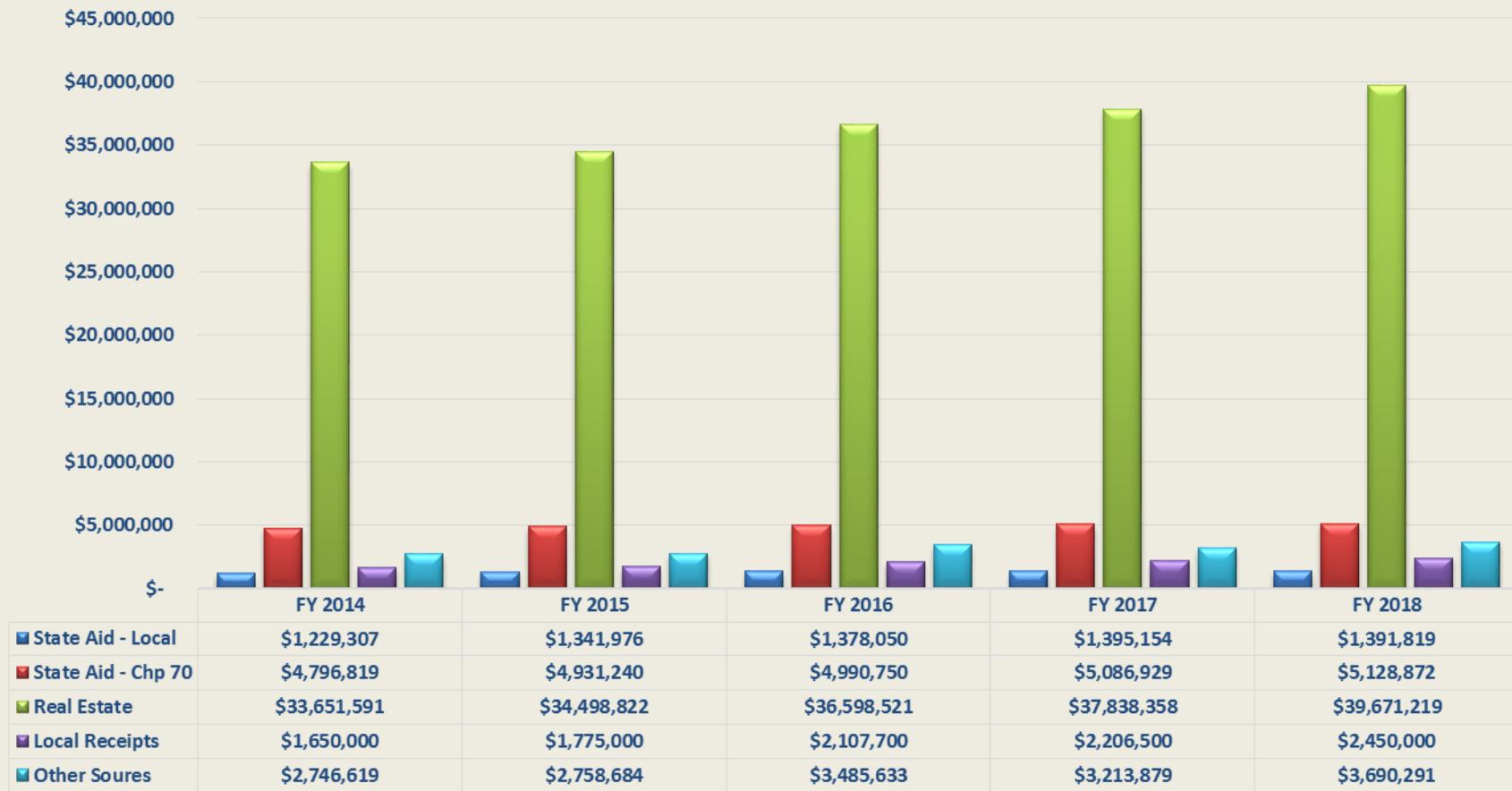
- State Aid - \$6,520,691**
 - Governor's Numbers
 - Chapter 70 - \$5,128,872 (Increase of \$42,657)
 - Unrestricted Local Aid - \$1,391,819 (Decrease \$10,005)
- Tax Levy - \$39,671,219**
 - Prior Year Base - \$36,955,455
 - 2.5% Increase on base - \$923,886
 - Estimated New Growth - \$500,000
 - Debt Exclusion - \$1,291,878
- Local Receipts - \$2,450,000**
 - 4% Increase or \$95,500
 - Increased revenue from Fire Department and Room Tax
- Motor Vehicle Excise - \$2,450,000**
- Other Sources - \$1,240,545**
 - No use of Free Cash
 - Indirect Costs - \$48,177
 - Ambulance Receipts - \$720,000
 - Overlay Surplus - \$400,000
 - Other - \$72,368



Revenue Type – 5 Yr Trend Analysis



FY 14 - FY 18 Revenue by Type

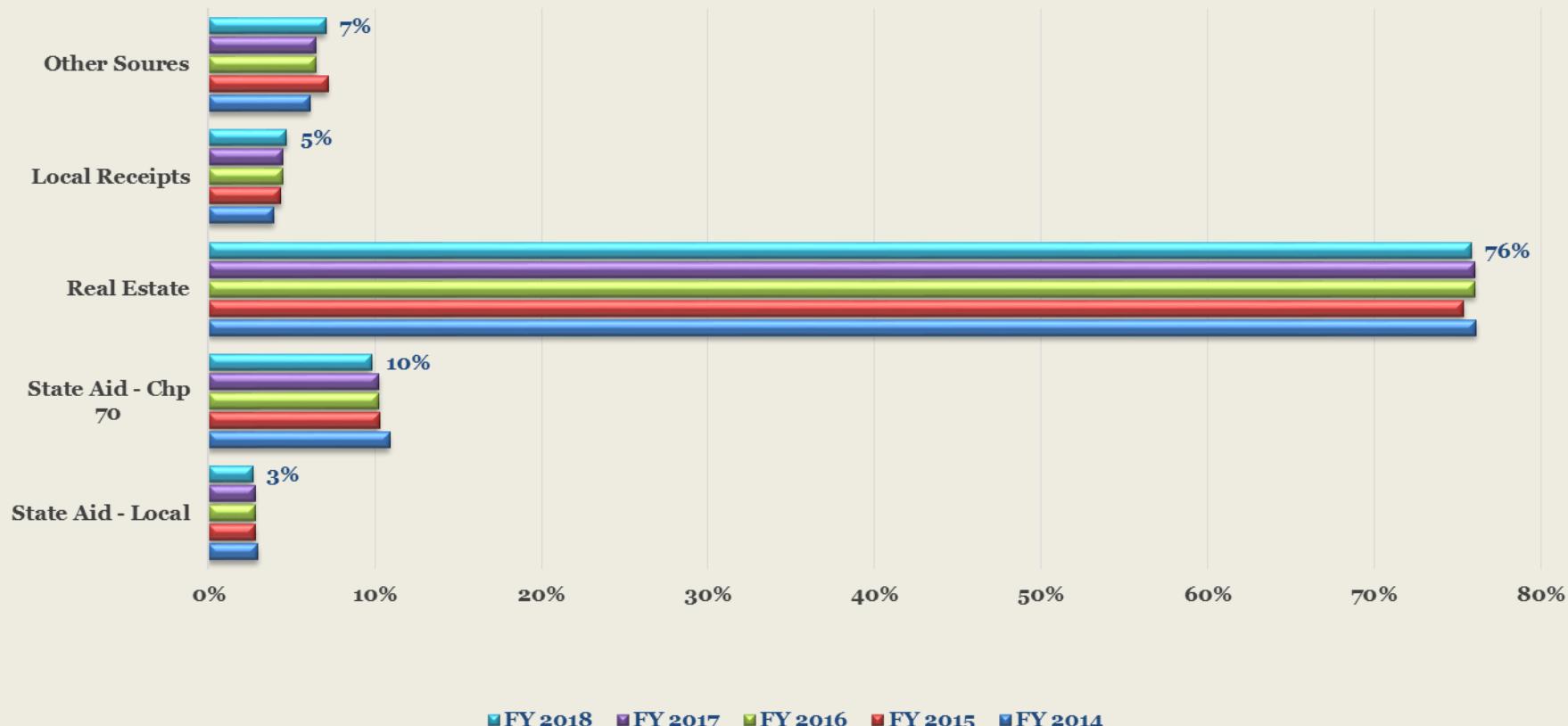




Revenue Type - 5 YR Trend Analysis



Percentage of Revenue - 5 Year Trend



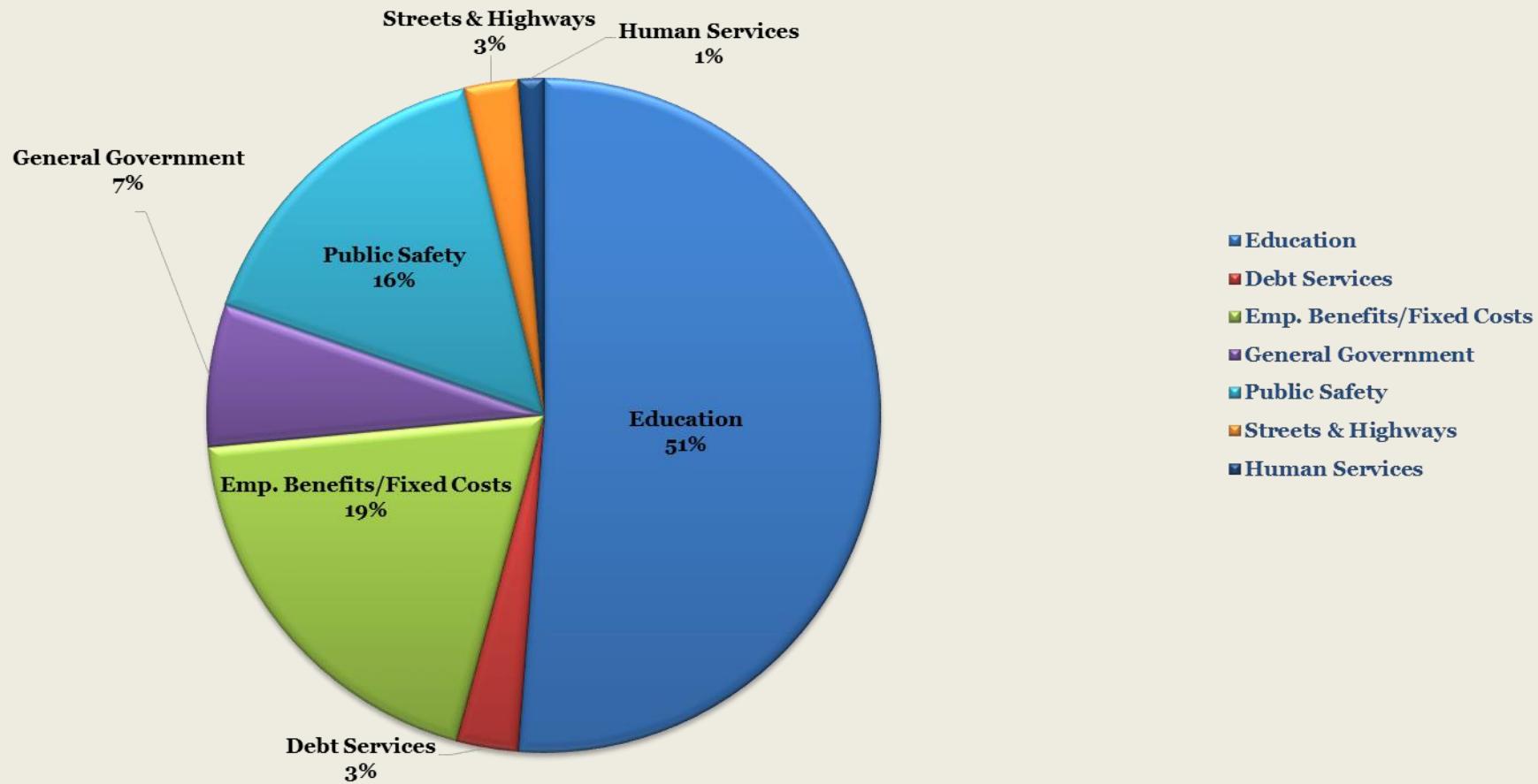


FY 2018 Budgeted Expenses

- General Government - \$2,368,871**
 - 6.49% Increase
- General Govt. Legal - \$150,000**
 - 50% Increase
- Public Safety - \$8,144,183**
 - 5.05% Increase
- Education - \$26,331,110**
 - 3.83% Increase
- Highways & Streets - \$1,266,847**
 - 1.34% decrease
- Other Environmental - \$67,010**
 - 38.19% Increase
- Human Services - \$630,124**
 - 11.7% Decrease
- Culture & Rec. - \$1,000,999**
 - 2.21% Increase
- Debt & Interest - \$1,521,531**
 - 8.89% Increase
- Other Fixed Costs - \$9,926,689**
 - 9.96% Increase
- Sanitation - \$1,190,067**
 - 6.3% Increase

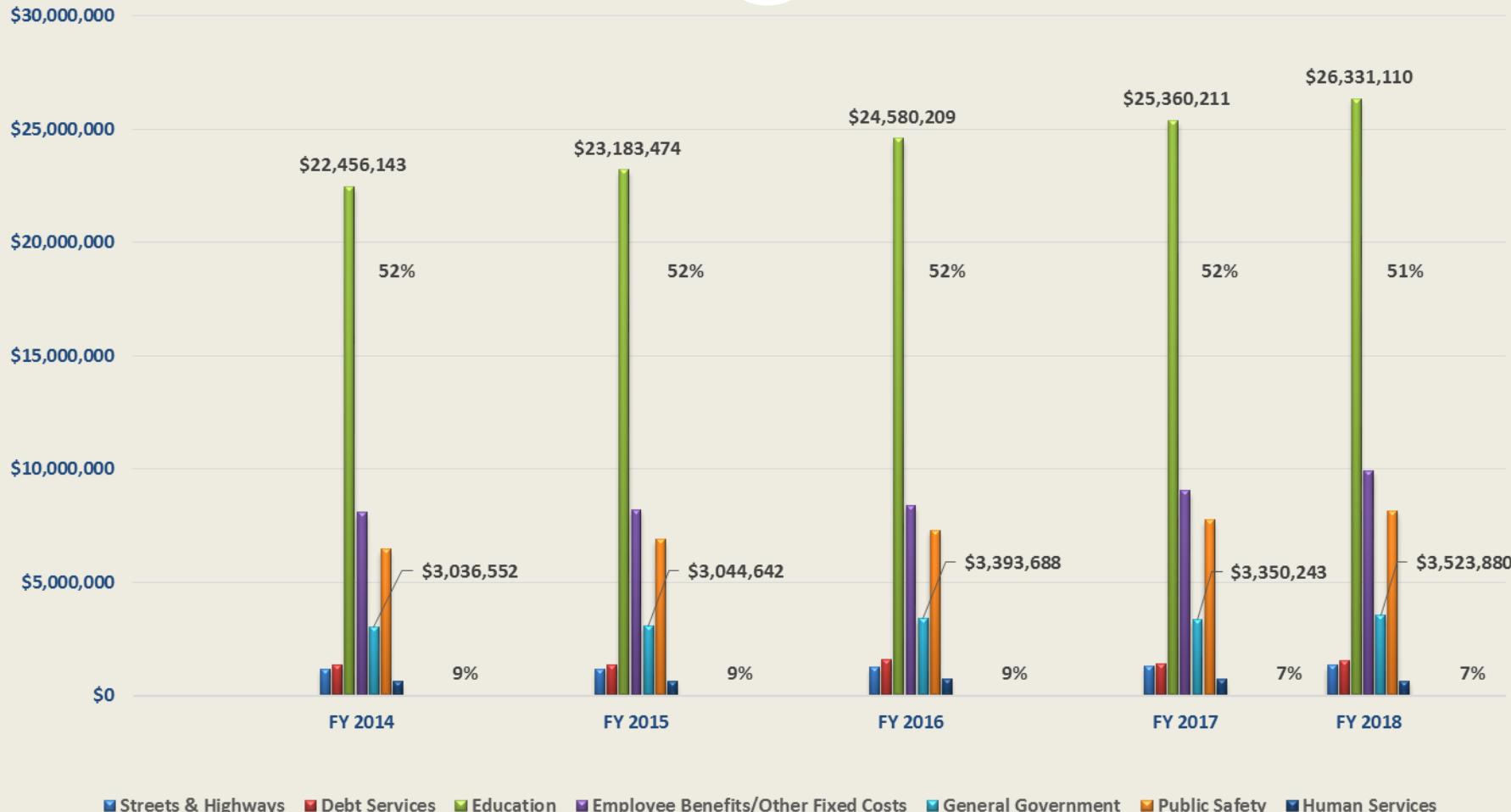


FY 18 General Fund





General Fund Expense – Trend Analysis





FY 2018 General Govt. Highlights



Board of Selectmen- \$31,800

- \$500 increase for printing of Annual Town Report
- \$5,000 increase in Other Initiatives – pays for TV 9 and other special employee events

Town Administrator - \$247,819

- 4.34% budget increase
- Contractual and Collective Bargaining adjustments for 2.5 FTEs
- Vacation buyback line added

Finance Committee- \$1,550

- 3.33% budget increase (\$50)
- Dues and subscription



FY 2018 General Govt. Highlights



Election - \$12,220

- 52% Decrease (\$13,220)
- 2 Elections

Finance Director- \$200,928

- 2% budget increase (\$4,010)
- Contractual and Collective Bargaining adjustments for 2 FTE
- Finance Director
 - 95% Salary – General Fund
 - 5% Salary – Sanitation Enterprise Fund
- \$2,545 increase for MUNIS Software Licenses



FY 2018 General Govt. Highlights



Tax Assessor - \$311,922

- 10.57% budget increase (\$30,000)
- \$30,000 Consultant for Personal Property review for Revaluation Year

Tax Title Expense - \$60,000

- 20% budget increase (\$10,000)
- Tax Title Attorney
- Collected \$1,500,000 in tax title between FY 12 - FY 17



FY 2018 General Govt. Highlights



Management Information Systems - \$189,608

- **4.17% budget increase (\$7,597)**
- **Software Licenses increased by \$4,912**
- **MUNIS Offsite Database Administration increased \$574**
- **Equipment Replacement increased by \$2,000**

Planning Board- \$90,548

- **5.51% budget increase (\$4,911)**
- **\$2,500 mandated stipend for the Municipal Hearings Officer**
- **Step Increases**



FY 2018 General Govt. Highlights



□ Town Hall Expenses - \$135,712

- 53.89% budget increase (\$88,462)
- \$2,500 Gas and services for vehicles moved into this budget from other departmental budgets
- \$82,067 capital outlay
 - Assuming payments from capital account for two town vehicles
 - Office furniture replacement for all departments in Town Hall



FY 2018 Public Safety Highlights

Police - \$3,855,579

- **3.85% Budget Salary increase (\$228,062)**
 - ✓ Contractual and Collective Bargaining Adjustments for Chief
 - ✓ \$15,000 increase in vacation replacement
 - ✓ \$13,000 increase for Military leave replacement
 - ✓ \$6,000 increase in holiday pay
 - ✓ \$43,503 one-time retirement payout for 3 officers
 - ✓ \$35,000 increase in Police Training
 - ✓ Roll over effect on 1 FTE for mid-year hire
 - ✓ \$13,500 increase in Services Software
 - ✓ Moved \$8,391 from Phone Services to Communication Department
 - ✓ Reduced motor fuel by \$16,700 based on actuals



FY 2018 Public Safety Highlights



□ Communications - \$811,460

- **10.2% budget increase (\$75,084)**
- **Contractual and Collective Bargaining Adjustments**
- **Overtime increased by \$1,200**
- **Radio Maintenance increased by \$5,000**
- **Dispatch Equipment for annual maintenance and service contracts increased by \$8,000**
- **Phone Services line increased by 19,831**
 - ✓ **Moved \$11,460 from Fire Department**
 - ✓ **Moved \$8,371 from Police Department**



FY 2018 Public Safety Highlights

Fire - \$2,916,994

- **5.89% budget increase (\$171,725)**
- **4 new mid-year hires \$110,000**
- **Educational Stipend increased by \$4,500**
- **Overtime decreased by \$48,000**

- **Staffing level at 39 FTEs**
 - ✓ **1 Chief, 2 Captain, 4 Lieutenants, 32 Firefighters**
 - ✓ **Allows for 9 Firefighters per group and 1 Lieutenant**

- **Vehicle Services line item increased by \$5,000**
- **Removed \$11,460 from Phone Services line and moved to Communications**
- **Lease line increased by \$62,190 to cover the capital lease for SCBAs**



FY 2018 Highway & Streets Highlights



Construction Maintenance - \$705,650

- -0.94% budget increase (\$6,678)
- \$500 increase in Equipment line (\$1,000)
- \$1,000 Service Other increase (\$1,500) – mandated physicals for CDL
- \$3,200 increase for Uniforms (\$11,000)
- \$15,000 decrease in Motor Fuel
- \$2,500 increase in Safety Equipment (\$5,000)

DPW Administration Payroll

- 5.7% budget decrease
- \$5,000 savings due to the restructuring and negotiation of new assistant



FY 2018 Human Services Highlights



□ Veteran Services - \$224,166

- **27.28% budget decrease (\$84,089)**
- Fuel Allowance reduced by \$20,000 (\$15,000)
- Medical Allowance decrease by \$70,000 (\$80,000)
- Emergency housing/other expenses increased by \$14,200 (\$34,200)
- Veteran Services Ordinary Allowance decreased by \$10,000 (\$25,000)

□ Other Environmental - \$67,010

- **38.19% budget increase (\$18,519)**
- Step Increase (Salaries split 65% general fund - 35% grant)
- Rental of Equipment \$5,000
- Consulting Services \$2,500
- Office Supplies increase \$1,800 (\$2,500)
- Property Maintenance \$3,000
- Conferences increased by \$1,200 (\$2,000)



FY 2018 Culture & Rec. Highlights



Park & Recreation - \$65,048

- 10.55% budget increase (\$6,210)
- Services Other increased by \$2,500
- Supplies Other increased by \$1,500
- Instate Travel increased by \$2,000

Library- \$935,951

- No new major service initiatives
- Publication Programs increased by \$6,000
- Equipment Replacement increase by \$4,000
- Municipal Appropriation Requirement (MAR) \$928,415
 - ✓ State Certification
 - ✓ State Library Aid
- Materials meet 15% State requirement



FY 2018 Debt & Fixed Cost Highlights



Debt & Interest - \$1,521,531

- **8.89% budget increase (\$124,225)**
- Increase is for Senior Center

Other Fixed Costs- \$9,926,689

- **9.96% budget increase (\$898,845)**
- **\$2,545,846 Pension**
- **\$610,000 Insurance**
- **\$6,300,000 Health Insurance (11% increase)**
- **\$470,843 Other**



FY 2018 Education Highlights

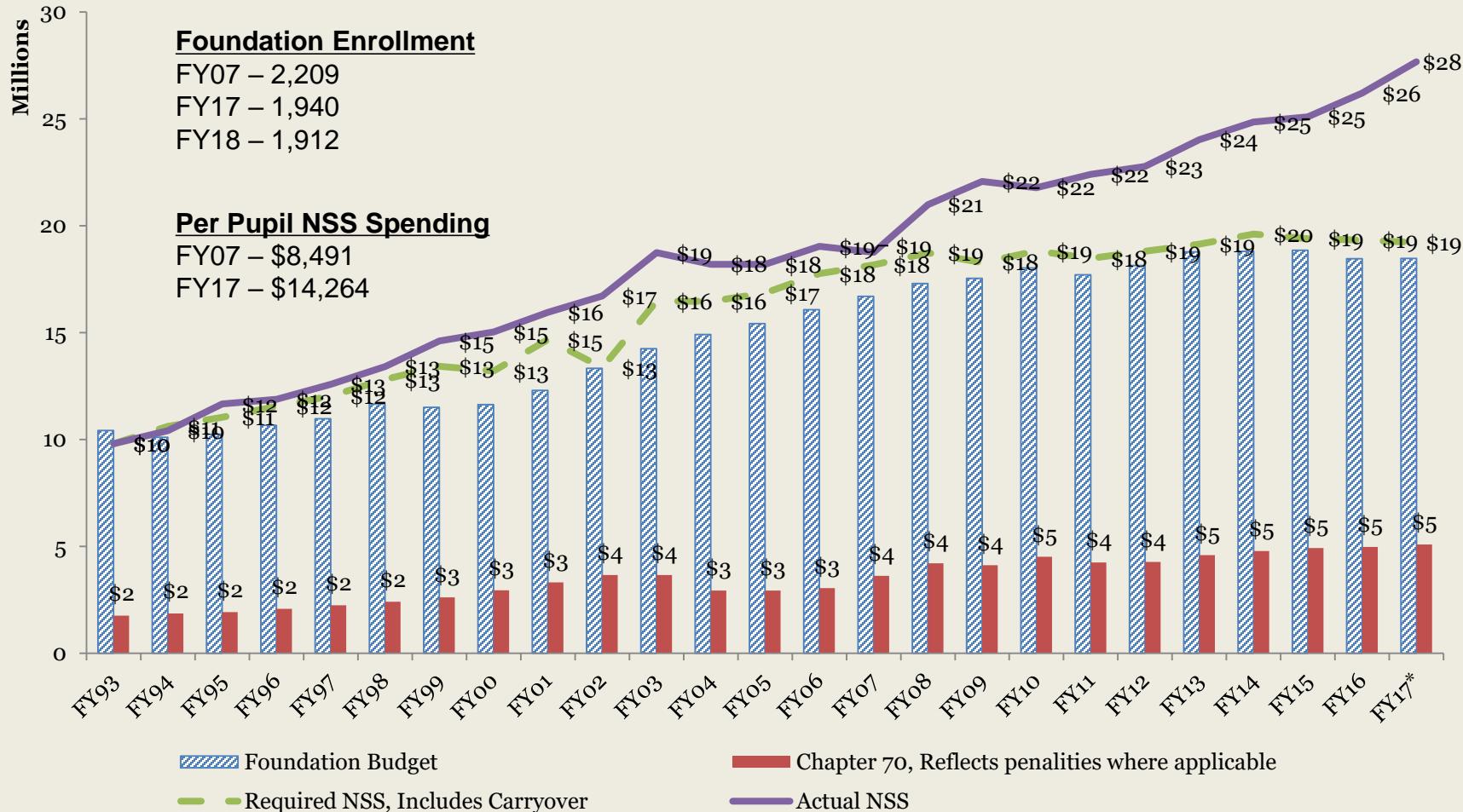


Seekonk Schools- \$25,187,986

- \$867,544 increase from FY 17
- Chapter 70 has increased by \$42,657 (\$5,128,872)
 - ✓ 79.6% of funding coming from Town
- Foundation Enrollment - 1,912 students
- Net School Spending Requirement - \$19,257,288



FY 18 Education Highlights





FY 18 Education Highlights

FY93	Foundation Enrollment	Dollars Over /Under Requirement		% Over/ Under
	2,159	\$	(197,655)	
FY94	2,100	\$	(197,655)	-1.9%
FY95	2,092	\$	624,703	5.7%
FY96	2,131	\$	338,067	2.9%
FY97	2,149	\$	547,667	4.6%
FY98	2,221	\$	605,173	4.7%
FY99	2,119	\$	1,188,708	8.9%
FY00	2,147	\$	1,826,792	13.8%
FY01	2,152	\$	1,274,028	8.7%
FY02	2,188	\$	3,360,532	25.2%
FY03	2,243	\$	2,274,764	13.8%
FY04	2,256	\$	1,741,476	10.6%
FY05	2,263	\$	1,339,147	7.9%
FY06	2,256	\$	1,277,206	7.2%
FY07	2,209	\$	583,073	3.2%
FY08	2,187	\$	2,263,376	12.1%
FY09	2,124	\$	3,791,892	20.7%
FY10	2,109	\$	2,965,600	15.8%
FY11	2,102	\$	3,934,361	21.3%
FY12	2,090	\$	3,959,045	21.0%
FY13	2,082	\$	4,872,948	25.5%
FY14	2,041	\$	5,244,291	26.7%
FY15	2,011	\$	5,700,170	29.4%
FY16	1,931	\$	6,879,937	35.6%
FY17*	1,940	\$	8,458,159	44.0%



FY 2018 Education Highlights



Tri County School Assessment - \$1,118,554

- 9.98% increase
- 83 students

Bristol Agricultural - \$19,170

- 11.11% decrease
- 12 Students



FY 2018 Sanitation Highlights



Sanitation - \$1,238,244

- **6.04% increase (\$70,569)**
- **Landfill- \$279,706**
 - ✓ **Rental of Tub Grinder \$35,000**
 - ✓ **Capital Lease for Terex Track Machine \$15,613**
- **Rubbish Collection/Disposal/Recycling - \$890,619**
 - ✓ **Collection Contract increase \$15,842 (year 4 of 10)**
 - ✓ **Tipping fee increased from \$74/ton to \$75/ton**
 - **Estimated Tonnage 2,850**
- **Indirect Costs - \$48,177**
 - ✓ **0.1% increase**

Questions

