

SEEKONK | Massachusetts

Fiscal Year 2025 Budget  
Quad Board: Budget Kickoff Meeting

# General Discussions

Fiscal Year 2025 Budget Timeline

Future Planning

- Building Projects
- Stabilization Accounts

Tax Levy and Local Receipts

Department Priorities

# Budget Timeline

Finance Calendar - <https://www.seekonk-ma.gov/160/Financial-Documents>

- October 27<sup>th</sup> – Capital Improvement Plan submitted to CIC, FinCom, BOS
- December 1<sup>st</sup> – Department Heads submit budgets & fee recommendations to TA
- Jan 12<sup>th</sup> – TA to submit draft budget to BOS & FinCom
- Jan 15<sup>th</sup> – CIC to submit recommendations to BOS & TA
- Jan 26<sup>th</sup> – Governor releases budget
- Mar 13<sup>th</sup> – Budget Hearings
- Mar 27<sup>th</sup> – Public Hearing on Departmental Fees

# Building/Infrastructure Projects

1. 540 Arcade Ave - \$1.7m (nearing completion)
2. DPW Facility – Estimated Project Costs \$20m
  - Awarded \$1.5m by Town Meeting for OPM and Designer Services
  - Owner's Project Manager (OPM) and Designer Services procured
  - Anticipated Construction Documents/Prequalification and Cost Estimates – May 2024 through August 2024
  - Contractor Bidding – August 2024 through October 2024
  - Town Meeting Vote – November 2024
3. South End Fire Station – Estimated Project Costs \$8m (excludes apparatus/staffing)
  - Currently out to Bid
  - Targeting Fall Town Meeting vote for construction funding
4. Library – feasibility and cost estimate for renovation of existing building
5. Medeiros Family Farm/Anthony J. Medeiros, Jr. Fields
6. School Building Projects – Cost TBD
7. Tri-County School Building Project (October 24<sup>th</sup> vote 12pm to 8pm @ Seekonk High School)
  - Estimate to be \$1.1m per year for 30 years (\$33m)

# Stabilization Accounts

## Stabilization Fund

- Balance of \$5,498,260
- Minimum balance of 7% of prior year tax levy (\$3,464,948) per the Financial Policies
- Funding ratio 159%
- 15% of Certified Free Cash to be transferred into account per the Town's Financial Policies

## Municipal Capital Stab Fund

- Balance of \$1,188,920
- Minimum balance of 3% of prior year tax levy (\$1,484,978) per the Financial Policies
- Funding ratio 80%
- 15% of Certified Free Cash to be transferred into account per the Financial Policies

# Stabilization Accounts

## Public Building and Infrastructure Stab Fund

- Balance of \$1,193,494
- 15% of Certified Free Cash to be transferred into account per the Financial Policies
- Retail/Medical Marijuana sales tax dedicated to this fund

## Other Post Employment Benefits (OPEB) Trust Fund

- Balance of \$4,436,229
- \$37m unfunded liability
- Funding ratio 12%
- 15% of Certified Free Cash to be transferred into account per the Financial Policies

# Free Cash & Outstanding Debt

## Free Cash - \$4,948,202

- DLS Certification received on September 13<sup>th</sup>
- Opioid Settlement (\$147,030) and Marijuana Sales Tax (\$290,876)
- 60% - Stab fund, Capital Improvement Fund, Building Infrastructure fund, and OPEB (\$2.7m)
- 30% available for capital or other one-time expenses (\$1.4m)
- 10% of Free Cash to remain unspent from fiscal year to fiscal year (\$451K)
  - To ensure following year's Free Cash calculation will begin with a positive balance

## Outstanding Debt - \$44,337,958 (\$40.6m debt exclusion)

- FY 24 - \$2.7m
- FY 25 - \$2.5m
- FY 26 - \$2.1m
- FY 27 - \$2.1m
- FY 28 - \$1.8m

# Revenue & Department Priorities

## Revenue

- 2.5% Tax Increase – Generates on average \$1.2m of new revenue yearly
- New Growth – Average estimate of \$400k in new revenue yearly
- Debt Exclusion – generates yearly revenue for principal & interest payments on debt excluded projects
- Local Receipts – generates roughly 2%-5% increase year-over-year

## Department Priorities

- Town budget : DPW, Police, and Fire Department Staffing needs



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Questions?