

**Board of Selectmen
Open Meeting of July 14, 2021
Seekonk Town Hall, 100 Peck Street
BOS Meeting Room**

Members Present: Justin Sullivan, Chris Zorra, Adam Petronio, and Michael Healy
Members Absent: David Andrade

Town Administrator: Shawn E. Cadime

Asst. Town Administrator/
Director of Human Resources Carol-Ann Days

Chairman Sullivan opened the meeting at 6:00 p.m. followed by the Pledge of Allegiance and moment of silence.

BOARD AND COMMITTEE OPENINGS

Michael Healy read volunteers that are needed on the: Capital Improvement Committee (3 BOS & 1 MOD); Commission on Disability (5-13 BOS); Economic Development Committee (5 BOS); Energy Committee (2 BOS); Historical Commission (4 BOS); Human Services Council (1 BOS); Parks and Recreation (2 BOS); Recycling Committee (2 BOS); Veterans' Council (1 BOS), Zoning Board of Appeals (2 alternates)

Community Speaks: N/A

A. Fourth Quarter Budget Update

Mr. Cadime advised the Fourth Quarter Budget Review has been posted the Town's website under News and Notices, as well as under the Town Administrator's page. There were some concerns about the sustainability of the FY21 budget due to COVID-19, but overall, it closed in a strong financial position. They reviewed the presentation and it is summarized as follows:

Turnbacks:

- Close to 2.5 million dollars which should be certified in October and transferred to the free cash account.
- Salary turnbacks: nearly \$914k
- Expense turnbacks: roughly \$1.6m
- Revenues exceeded budgeted forecasts by roughly \$170k

Revenue Summary:

- Real Estate: Above Forecast
- Personal Property: On Target
- Motor Vehicle Excise: Above Forecast
- Meals Tax: Above Forecast
- Hotel Tax: Below Forecast

Budget vs. Actual Expenditures

- Education: \$20k over: more students attended Tri County than expected.
- Other environmental: \$1,900 will be transferred to the special revenue account specifically for Conservation.

Surplus in:

- General Gov't legal
- Public Safety
- Streets and Highways
- Human Services
- Cultural and Recreation
- Debt and interest
- Other fixed costs - majority is healthcare due to it not being utilized during COVID

Year End Transfers:

- Town Meeting: expenses and additional payroll
- Board of Assessors: Dept of Revenue transition of the CAMA system to IAS world
- Tri County: held two additional meetings
- Bristol County Assessment for additional students.
- Highway & Streets
- Other fixed costs

Recap of Money being transferred out:

- General Gov't expenses from: BOS, TA, Town Clerk, Planning Board
- Health Insurance
- Public Safety
- Highway & Streets

With the transfers, the turnback expected, and with the approval from the BOS:

- General Gov't: \$326,439
- Public safety: \$820,236
- Highway & Streets: \$64,255
- Other fixed costs \$799,953

B. Consider the Fiscal Year 2021 Year-End transfers

Chairperson Sullivan asked the Board to consider a motion for approval for the Chairman to sign off on the post transfers as submitted by the Town Administrator.

M. Healy made a motion to approve 1) the year end transfers; 2) permission for the BOS Chairman to sign-off on the post transfers as submitted by the TA; it was seconded by C. Zorra, and unanimously approved.

ROLL CALL VOTE: 4-0 all in favor

Community Speaks: N/A

OTHER BUSINESS

Discuss other topics not reasonably anticipated by the Chairman 48 hours before the meeting
-N/A

Adjournment

A. Petronio made a motion to adjourn the meeting at 6:25 p.m.; it was seconded by M. Healy and unanimously approved.

ROLL CALL VOTE: 4-0 all in favor

Respectfully submitted,
Adam Petronio, Clerk

Prepared by:
Kristen L'Heureux

Items Distributed at the June 23, 2021 Board of Selectmen Meeting

- Year End Transfers per MGL Chapter 44, Section 33B provided by Mr. Cadime
- 4th Quarter Budget Update Presentation, provided by Mr. Cadime